

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special Session on May 5, 2014 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge West called the meeting to order.

Members of the Court present were:

E. RAY WEST III	COUNTY JUDGE
GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
NINA COX	COUNTY AUDITOR

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Worley moved that the minutes of the April 21, 2014 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, Judge West moved that the Court find that the circumstances, in Brown County, are of such an unusual nature, notwithstanding the current Keetch-Byram Drought Index (KBDI) numbers, that Brown County needs to impose a burn ban. Commissioner Worley seconded the motion and the Court voted 5-0 to approve. Commissioner Traweek moved that the Court implement the burn ban, effective immediately. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #1\)](#)

Item #2: Gary Worley, Pct 1-Consideration and possible approval of salary increase for current employee. Commissioner Worley moved that the Court approve a salary increase, (starting road hand salary) effective May 1, 2014, for Shane Moody, Precinct #1 Road Hand. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #2\)](#)

Item #3: Sheriff's Office-Employee changes. Commissioner Worley moved that the Court authorize the following personnel changes at the Sheriff's Department:

Taylor Fletcher/Deputy/employed

effective 04-21-2014

L. Michelle Holder/Deputy/discontinued

effective 02-27-2014 [\(Exhibit #3\)](#)

Donald Batteas/Jailer/employed

effective 04-23-2014

Ashton Arnold/Jailer/discontinued

effective 03-20-2014 ([Exhibit #4](#))

Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.

Item #4: Becky Caffey, Jail Administrator-Consideration and possible approval of the interval for soliciting bids for food items by the Brown County Jail pursuant to 262.024. After discussion, with Jail Administrator Becky Caffey and Sheriff Bobby Grubbs, Judge West moved that the Commissioner's Court order that the interval for solicitation for bids for food items, by the jail administrator, will be on one year intervals, on a proposal basis, pursuant to Section 262.024 (d) of the Texas Local Government Code.

Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.

Item #5: Becky Caffey, Jail Administrator-Consideration and possible approval of Food Service and Food Service employees for the Brown County Jail. After discussion, with Jail Administrator Becky Caffey, Judge West moved that the employment status of two temporary part-time food service employees be established as permanent part-time employees and be paid \$11.54 per hour.

Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.

Commissioner Kelton moved that the two permanent part-time employees new employment status be effective beginning May 1, 2014. Commissioner Worley seconded the motion and the Court voted 4-0 to approve.

Item #6: Ray West-Consideration and possible approval for purchase of file cabinet(s) for County Court. Judge West moved that he be authorized to purchase two (2) filing cabinets, for \$1,074.50 each, to be used in the County Judge's Office. The total purchase price, of \$2,149.00, will be paid from the Equipment Fund to Advantage Office Products. Commissioner Worley seconded the motion and the Court voted 5-0 to approve.

Item #7: Ann Krpoun-Consideration and possible approval of part-time employee. After discussion, with Ann Krpoun, Brown County Treasurer, Commissioner Kelton moved that she be authorized to hire Grace Hefner as a part-time clerk, effective 05-05-2014, at \$11.50 per hour. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #5\)](#)

Item #8: Ray West-Consideration and possible approval of Interlocal Agreement (Regional Public Defender for Capital Cases). Commissioner Traweek moved that the Court approve an Interlocal Agreement, to provide court-appointed counsel for individuals charged with the offense of capital murder (death-eligible), between Lubbock County, Texas, acting through the West Texas Public Defender for Capital Cases, and Brown County, Texas. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #6\)](#)

Item #9: Sharon Ferguson-Consideration and possible approval of replacement employee. Commissioner Shaw moved that the Court authorize the following personnel changes in the County Clerk's Office:

Kelli Ezzell/Deputy Clerk/employed

effective 05-05-2014

Angelica Dees/Deputy Clerk/discontinued

effective 08-07-2013 [\(Exhibit #7\)](#)

Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.

E. Reports. The May 5, 2014 Combined Statement of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #8\)](#)

The Pretrial Report was presented by Indigent Defense Coordinator/Pretrial Services Director Nita Richardson, for filing. [\(Exhibit #9\)](#)

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. [\(Exhibit #10\)](#)

Brown County Treasurer Ann Krpoun reported on recent continuing education she received.

Brown County Clerk Sharon Ferguson reported on recent continuing education she received concerning e-filing.

Brown County Auditor Nina Cox presented the Texas Facilities Commission Federal Surplus Property Program (FSP) Application For Eligibility, to be signed, by the Court. [\(Exhibit #11\)](#)

F. Consideration and approval of bills. Commissioner Worley moved that the claims, as presented by County Auditor Nina Cox, be paid. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #12](#))

G. Adjourn. Commissioner Traweek moved that the Court adjourn until May 12, 2014 at 9:00 A.M. in the Commissioners Courtroom. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

