

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Regular Session on August 11, 2014 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge West called the meeting to order.

Members of the Court present were:

E. RAY WEST III	COUNTY JUDGE
GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
NINA COX	COUNTY AUDITOR
T'ANNA MCCLURE	ADMINISTRATIVE ASSISTANT

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Kelton moved that the minutes of the August 4, 2014 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Shaw seconded the motion and the Court voted 3-0 to approve. Commissioner Worley abstained from voting.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, no action was taken. The burn ban remains lifted.

Item #2: Suzy Young-Consideration and possible approval of polling locations for November 4th General Election. Commissioner Kelton moved that the Court approve the polling locations for the November 4, 2014 General Election, as presented by Elections Administrator Suzy Young. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #1\)](#)

Item #3: Suzy Young-Consideration and possible approval to reimburse county from Chapter 19 for fill in employee. Commissioner Traweek moved that the Court authorize the Brown County Treasurer to pay Barbara Harris, who worked at the Elections Office as a voting clerk, \$180.00. Ms. Harris worked for three days for a total of 18 hours at \$10.00 per hour. The County will be reimbursed, 100%, per Elections Administrator Suzy Young, from Chapter 19 funds. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #2\)](#)

Item #4: Cheryl Jones-Consideration and possible approval of replacement employees. Commissioner Kelton moved that the Court approve the following personnel changes in the District Clerk's Office:

**Melisa Blanton/Deputy District Clerk/employed
effective 08-01-2014**

**Sheena Cantwell/Deputy District Clerk/discontinued
effective 07-31-2014 ([Exhibit #3](#))**

**Karen Karnes/Deputy District Clerk/employed
effective 08-04-2014**

**Liz Ripley/Deputy District Clerk/discontinued
effective 01-31-2014 ([Exhibit #4](#))**

Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

Item #5: Cheryl Jones-Consideration and possible approval for purchase of additional phone line. Commissioner Shaw moved that the Court authorize District Clerk Cheryl Jones to purchase an additional phone line to implement the ability to fax. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. ([Exhibit #5](#))

Item #6: Joel Kelton, Pct 2-Consideration and possible approval of salary increase for current employee. Commissioner Kelton moved that the Court authorize a salary increase, to \$30,000.00 per year (beginning salary for road hands), for Precinct #2 Road Hand Josh King, effective August 1, 2014. Commissioner Traweck seconded the motion and the Court voted 4-0 to approve. ([Exhibit #6](#))

Item #7: Joel Kelton, Pct 2-Consideration and possible approval of part time employee. Commissioner Kelton moved that the Court approve the part-time temporary employment of Jim Brown to work as a road hand for Precinct #2, effective August 4, 2014. Mr. Brown will be paid \$11.50 per hour not to exceed 29 hours per week. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. ([Exhibit #7](#))

Item #8: Ray West-Consideration and possible approval for the appointment of Shane Britton to the Board of Trustees of The Center For Life Resources Center. Judge West moved that the Court approve the appointment of Shane Britton to serve on The Center For Life Resources board of trustees from September 1, 2014 to August 31, 2016. Commissioner Traweek seconded the motion and the Court voted 5-0 to approve. ([Exhibit #8](#))

Item #9: Sharon Ferguson-Consideration and possible approval for purchase of office furniture. Commissioner Worley moved that the Court ratify County Clerk Sharon Ferguson's request to purchase office furniture (7 separate desk set-ups) from Advantage Office Supply. The purchase price, of \$8,038.50, will be paid using County Clerk Records Management Funds. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #9](#))

Item #10: Sharon Ferguson, County Clerk & Cheryl Jones, District Clerk-Consideration and possible approval of Chase Paymentech Agreement(s) and Internet Records Access-IRA Agreement(s). Commissioner Kelton moved that the Court approve the Chase Paymentech Agreement(s) for the County Clerk and the District Clerk, for e-filing, and that Sharon Ferguson County Clerk and Cheryl Jones District Clerk be authorized to sign the Chase Paymentech paper work. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. ([Exhibit #10](#) and [Exhibit #11](#))

Commissioner Traweek moved that the Court approve the Internet Records Access-IRA License and Records Indexing Agreement and the E-Filing (TEXFILE) County and District Clerk License Agreement between Brown County and The Net Data Corporation. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. ([Exhibit #12](#) and [Exhibit #13](#))

Item #11: Joel Kelton, Pct 2-Application to install private line, CR 405. Commissioner Kelton moved that the Court approve an application, made by Zephyr Water Supply Corporation, to install a buried line within the right-of-way of County Road #405, in Precinct #2; subject to Brown County specifications. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #14](#))

Item #12: Budget hearings. No action.

SUPPLEMENTAL AGENDA

Item #1: Wayne Shaw, Pct 3-Consideration and possible approval for moving current employee into foreman position and pay. Commissioner Shaw moved that the following personnel changes be approved in Precinct #3:

**Marvin Lynn/promoted to Precinct #3 Foreman
with Foreman pay effective 08-18-2014**

**Jeff Mobley/Precinct #3 Foreman/discontinued
effective 08-15-2014 ([Exhibit #15](#))**

Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.

Item #2: Wayne Shaw, Pct 3-Consideration and possible approval of hiring part time employee at increased rate. No action.

E. Reports. The August 11, 2014 Combined Statement of Cash Position was presented by County Treasurer Ann Krpoun, for filing. ([Exhibit #16](#))

F. Consideration and approval of bills. Commissioner Kelton moved that the claims, as presented by County Auditor Nina Cox, be paid. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. ([Exhibit #17](#))

G. Approval of Treasurer's/Auditor's Report. The Total Of Funds Under The Care & Custody Of Brown County Treasurer And Auditor's Report for July, 2014 was approved after a motion by Commissioner Worley and a second by Commissioner Shaw. The Court voted 5-0 to approve. An Affidavit, with the Report attached, was signed and prepared for publication, according to Section 114.026 of the Texas Local Government Code. ([Exhibit #18](#))

H. Recess. Commissioner Worley moved that the Court recess until August 18, 2014 at 9:00 A.M. in the Commissioners Courtroom. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.

