

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special Session on October 2, 2017 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge Pro-Tem Kelton called the meeting to order. Members of the Court present were:**

<b>E. RAY WEST III</b>	<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>	<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>	<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JOSIE CONTRERAS</b>	<b>ASSISTANT COUNTY AUDITOR</b>
<b>T'ANNA MCCLURE</b>	<b>ADMINISTRATIVE ASSISTANT</b>

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Shaw moved that the minutes of the September 18, 2017 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

**Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, no action was taken. The burn ban remains in effect.**

**Item #2: Robert Mullins, Constable, Pct 1-Consideration and possible approval of Sheriff and Constable Fees. After discussion, with Constable Precinct #1 Robert Mullins, Commissioner Worley moved that the Court approve the proposed Brown County 2018 Sheriff/Constable Fees, with no increases or changes for the Constables or the Sheriff's Department. [\(Exhibit #1\)](#)**

**Item #3: Bart Fris, Texas Department of Transportation-Consideration and possible approval of TxDOT Program concerning school lights at Victory Life Academy (CC Woodson Blvd). After discussion, with TxDOT Area Engineer Bart Fris, Commissioner Shaw moved that the Court approve an agreement, between TxDOT and Brown County, to reduce the amount of road material delivered, by TxDOT, by \$3,800.00, in exchange for work to be done by TxDOT to install flashing school zone lights (Victory Life Academy) on CC Woodson. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #2\)](#)**

**Item #4: David Withers, City of Brownwood-Consideration and possible approval of Resolution for grant Texans Feeding Texans. After discussion, with David Withers, City of Brownwood Parks and Recreations Director, Commissioner Kelton moved that the Court adopt a Resolution certifying that the County has made a grant to Brownwood Senior Citizens-City of Brownwood, that will allow the County to apply for its share of a grant from the Texas Department of Agriculture to assist with financing a home delivered meal program that provides meals to home bound persons in the County who are elderly and/or have a disability. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #3](#))**

**Item #5: Ray West, County Judge-Employee changes. Judge West moved that the Court approve the following personnel changes in the County Judge's Office:**

**Jayme St.Ama/County Court Administrator  
salary reduction/to work 4 days per week  
effective 10-01-2017**

**Charlotte Parrack/County Court Administrator  
employed permanent part-time/to work 1 day per week  
effective 10-01-2017 ([Exhibit #4](#))**

**Commissioner Worley seconded the motion and the Court voted 5-0 to approve.**

**Item #6: Ray West, County Judge-Consideration and possible approval to declare October as Breast Cancer Awareness month. Judge West moved that the Court adopt a Proclamation declaring the month of October 2017 as Breast Cancer Awareness Month in Brown County. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve. ([Exhibit #5](#))**

**Item #7: Ray West, County Judge-Consideration and possible approval to renew Texas Bank Notes. Judge West moved that pursuant to Section 271.005 of the Texas Local Government Code, that the Court renew certain contracts that are payable from the respective precincts and the General Fund of the County to be paid by taxes assessed specifically for the payment of principal and interest on those obligations; The County has sufficient funds on hand to pay in full all of the obligations, both from the General Fund and from the respective Precincts; In furtherance of the foregoing, and in accordance with the Texas Constitution and the Texas Local Government Code (Section 271.005), the County desires that each year during the terms of the obligations, individually for each of them, the County and respective Precincts pay in full the balances due on each obligation from existing County and Precinct revenues, or to assess and collect annually an amount sufficient to pay all interest that may accrue on the obligations together with a portion of the principal of each obligation; The obligations are each payable to Texas Bank (the County Depository) as follows:**

- 1. General Fund contract number 55570 for the purchase of voting equipment;**
- 2. Brown County Precinct #3, contract number 55568 for the purchase of two motor graders;**
- 3. Brown County Precinct #4, contract number 55569 for the purchase of two “Cat” dump trucks; and for the purchase of a John Deere loader, a Wheel Cutter, and Tractor;**

**It is further moved that Brown County enter into the obligations under Section 271.005 of the Texas Local Government Code, that the obligations be payable from the Ad Valorem taxes budgeted for payment of the obligations or any lawfully available funds to pay the obligations in full at the end of the fiscal year; That the Commissioners Court find and determine that notice of this action was properly given as required by the Open Meetings Act, Chapter 551, Texas Government Code. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.**

**Item #8: Ray West, County Judge-Consideration and possible approval to purchase vehicle for Emergency Management. After discussion, with Emergency Management Coordinator Mechail Cox, no action was taken.**

**Item #9: Carl Greer, Maintenance Supervisor-Consideration and possible approval to install new sod at Brown County Elections/Treasurer Building. Maintenance Supervisor Carl Greer said he received only one proposal, from Brasher & Co., to install new sod at the Brown County Elections/Treasurers Building. After discussion, Judge West moved that the Court authorize Brasher & Co. to install new sod, for \$2,188.00, at the Brown County Elections/Treasurers Building. This expenditure will be paid from the Maintenance Fund. Commissioner Worley seconded the motion and the Court voted 5-0 to approve. ([Exhibit #6](#))**

**Item #10: Karen Opiela, Election Administration-Consideration and possible approval to declare equipment surplus no value. Commissioner Worley moved that the Court declare a printer, Asset Tag #1645, from the Elections office, as surplus/of no value. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.**

**Item #11: James Masters, Veteran's Service Office-Consideration and possible approval of Memorandum of Understanding between Brown County Veteran's Service Office and American Legion Post 196 for office space. Judge West moved that the Court approve a Memorandum Of Understanding, between Brown County Veteran's Service Office and American Legion Post 196, for granting access and office space to the Brown County Veteran Service Office for the purposes to providing services for area Veterans at no charge for rent,**

lease, nor donation from Brown County. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve. ([Exhibit #7](#))

**Item #12: Gary Worley, Pct 1 and Ann Krpoun, County Treasurer- Consideration and possible approval of Brown County Investment Policy. Commissioner Worley moved that the Court adopt a Resolution adopting the Brown County Investment Policy for 2017/2018. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #8](#))**

**Item #13: Scott Anderson, Extension Agent-Consideration and possible approval of Proclamation declaring October 1<sup>st</sup> through October 7<sup>th</sup>, 2017 as National 4-H Week. Commissioner Worley moved that the Court approve a Proclamation designating the week of October 1-7, 2017 as National 4-H Week in Texas. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. The Brown County 4-H participants expressed their appreciation to the Commissioner Court members for their support of 4-H by presenting them with a basket of goodies. See Exhibit #10 for a list of the Brown County 4-H members that were present in Court.**

**([Exhibit #9](#) and [Exhibit #10](#))**

**Item #14: Texas Extension Education Association-Consideration and possible approval of Proclamation declaring October 1<sup>st</sup> through October 7, 2017 as National TEEA Week. After discussion, with Brown County Extension Association members Dale Henderson and Martha Baker, Commissioner Kelton moved that the Court approve a Proclamation proclaiming the week of October 2, 2017 as Texas Extension Education Association week in Brown County. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve. ([Exhibit #11](#))**

**E. Reports. None.**

**F. Consideration and approval of bills. Commissioner Traweek moved that the two sets of claims, as presented by Assistant County Auditor Josie Contreras, be paid. Commissioner Shaw seconded the motion and the Court voted 4-0 approve. ([Exhibit #12](#) and [Exhibit #13](#))**

**G. Adjourn. Upon motion duly made by Commissioner Shaw, seconded by Commissioner Traweek and carried unanimously, the Brown County Commissioners Court adjourned at 10:35 A.M. until October 10, 2017 at 9:00 A.M. in the Commissioners Courtroom.**

