

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special Session on February 5, 2018 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge West called the meeting to order.

Members of the Court present were:

E. RAY WEST III	COUNTY JUDGE
GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

YOLANDA BERNAL	CHIEF DEPUTY COUNTY CLERK
JENNIFER ROBISON	COUNTY AUDITOR
T'ANNA MCCLURE	ADMINISTRATIVE ASSISTANT

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Worley moved that the minutes of the January 29, 2018 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, no action was taken. The burn ban remains in effect.

Item #2: Joel Kelton, Pct 2-Application to install private line, CR 406. Commissioner Kelton moved that the Court approve an application, made by Zephyr Water Supply, to install a buried water line within the right-of-way of County Road #406 and County Road #407, in Precinct #2; subject to Brown County specifications for cutting a road. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #1\)](#)

Item #3: Vance Hill, Sheriff-Presentation of racial profile report. Chief Deputy Sheriff James Stroope presented the Brown County Sheriff's Office 2017 Annual Racial Profiling Report, for filing. [\(Exhibit #2\)](#)

Item #4: Courtney Parrott, Family and Community Health Agent and Shameria Davis, TAC-Presentation regarding Healthy County. Courtney Parrott, Family and Community Health Agent, and TAC representative Shameria Davis, informed the Court on County participation and preventative health measures regarding the TAC Healthy County Challenges. [\(Exhibit #3\)](#)

Item #5: Courtney Parrott, Family and Community Health Agent- Consideration and possible approval for Healthy County Employer Reward check to be used by Healthy County for luncheon. After discussion, Commissioner Kelton moved that the Court approve that the Healthy County Employer Reward check, for \$307.69, be deposited back into the Healthy County program to be used for Healthy County luncheons. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

Item #6: Kathy Davenport, TAC-Mid year renewal reports on County health insurance. Kathy Davenport, TAC representative, and Bart Johnson, from Painter & Johnson Financial, presented the mid-year renewal reports (January 2017 through December 2017) for the TAC Health and Employee County insurance. [\(Exhibit #4\)](#)

Item #7: Wayne Shaw, Pct 3-Application to install private line, CR 327 & CR 321. Commissioner Shaw moved that the Court approve an application, made by Zephyr Water Supply, to install a buried water line within the right-of-way of County Road #327 and County Road #321, in Precinct #3; subject to Brown County specifications. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #5\)](#)

Item #8: Micheal Murray, District Attorney-Consideration and possible approval of construction (floor supports) for District Attorney file cabinet installation. After discussion, with District Attorney Micheal Murray, Commissioner Traweek moved that the Court approve construction and costs, of floor supports, for the District Attorney's Office. The cost, of \$1,925.77, will be paid from the Courthouse Preservation Fund to Bill Stewart Construction. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. The District Attorney's Office will install a direct line legal size mechanical assist shelving system, for \$17,552.00, to be paid for from the District Attorney Forfeiture Fund. ([Exhibit # 6](#) and [Exhibit #7](#))

Item #9: Karen Opiela, Elections Administrator-Consideration and possible approval of temporary workers used in the Elections Department to assist with the mass mail process of voter registration cards. After discussion, with Elections Administrator Karen Opiela, Judge West moved that the Court ratify the Election Administrator's hiring and paying part-time temporary employees Yvonne Bates and Esperanza Flores, in the amount between \$1,300.00 and \$1,400.00, (the number will be reflected in the Auditor's records), for assisting with the mass mail process of voter registration cards. The General Fund will be reimbursed from the Election Administrator's Chapter 19 Funds. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve. ([Exhibit #8](#) and [Exhibit #9](#))

E. Reports. The February 5, 2018 Combined Statement of Cash Position was presented by County Treasurer Ann Krpoun, for filing.

[\(Exhibit #10\)](#)

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. [\(Exhibit #11\)](#)

F. Consideration and approval of bills. Commissioner Worley moved that the claims, as presented by County Auditor Jennifer Robison, be paid. Commissioner Shaw seconded the motion and the Court voted 4-0 approve. [\(Exhibit #12\)](#)

G. Adjourn. Upon motion duly made by Commissioner Kelton, seconded by Commissioner Worley and carried unanimously, the Brown County Commissioners Court adjourned at 10:45 A.M. until February 12, 2018 at 9:00 A.M. in the Commissioners Courtroom.

