

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Regular Session on April 9, 2018 at 9:00 A.M. in the Commissioner's Courtroom, Brown County Courthouse, 200 South Broadway Brownwood, Texas. Judge West called the meeting to order. Members of the Court present were:

E. RAY WEST III	COUNTY JUDGE
GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JOSIE CONTRERAS	ASSISTANT COUNTY AUDITOR
T'ANNA MCCLURE	ABSENT ADMINISTRATIVE ASSISTANT

- A. Opening prayer. Rick Phelps led the Court in the invocation.**
- B. Reading and approval of minutes. Commissioner Kelton moved that the minutes of the April 2, 2018 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.**
- C. Recognition of visitors.**
- D. Matter of new business to be presented to the Court for its consideration and action as appropriate. Items may not be taken in the order that they are listed.**

Item #1: Joel Kelton, Pct 2-Consideration and possible approval of action regarding burn ban. After discussion, no action was taken. The burn ban remains lifted.

Item #2: Courtney Parrott, Family and Community Health Agent-update of Healthy County Wellness Program. Courtney Parrott, Brown County Extension Family and Community Health Agent, informed the Court about the upcoming Brown County Healthy County Brunch & Learn, for county employees. She informed the Court on updates concerning the Healthy County Wellness Program. [\(Exhibit #1\)](#)

Item #3: Wayne Shaw, Pct 3-Open bids for concrete slab, erection of steel for shop building and closed cell insulation. Commissioner Shaw opened three (3) sealed bids for a concrete slab, erection of steel for a new shop building and closed cell insulation, for Precinct #3. The bids were from:

Jeff Hoskinson-Bolt Up Metal Building [\(Exhibit #2\)](#)

Jeff Hoskinson-Weld Up Metal Building [\(Exhibit #3\)](#)

US Construction-Weld Up Metal Building [\(Exhibit #4\)](#)

Commissioner Shaw read all three sealed bids to the Court.

Item #4: Wayne Shaw, Pct 3-Consideration and possible approval to accept bid for concrete slab, erection of steel for shop building and closed cell insulation. After discussion, Commissioner Shaw moved that the Court accept the bid, for concrete slab, erection of steel for a new shop building and closed cell insulation, from US Construction. Commissioner Worley seconded the motion and the Court voted 3-0 to approve. Commissioner Traweek abstained from voting. [\(Exhibit #4\)](#)

Item #5: Roy Dodds-Discussion regarding first course of staircase from first floor to second floor in courthouse. After discussion, with Roy Dodds, no action was taken. ([Exhibit #5](#))

Item #6: Cassandra Evatt-Consideration and possible approval to scan documents in the County Clerk's Office. After discussion, with Cassandra Evatt, no action was taken.

Item #7: Becky Caffey, Jail Administrator-Consideration and approval for the annual maintenance agreement with Morpho trust on the Jails live scan fingerprint equipment. After discussion, with Jail Administrator Becky Caffey, Commissioner Traweek moved that the Court approve the annual Maintenance Agreement Addendum Quotation, with MorphoTrust USA, for the Live Scan equipment at the jail. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #6](#))

Item #8: Micheal Murray, District Attorney-Consideration and possible approval of replacement employee. Commissioner Worley moved that the Court authorize the following personnel changes in the District Attorney's Office:

Kirsten Steel/D.A. Victim Assistance Coordinator/Discovery Technician/employed effective 04-16-2018

Shanna Bullard/D.A. VAC/Discovery Tech/discontinued

Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #7](#))

Item #9: Ann Krpoun, County Treasurer-Consideration and possible approval of employee changes. Commissioner Traweek moved that the Court authorize the following personnel changes in the County Treasurer's office:

**David Bechtold/Administrative Assistant/employed
effective 04-02-2018**

**Brianna Davis/Clerk/discontinued
effective 12-04-2017 ([Exhibit #8](#))**

Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

E. Reports. The April 9, 2018 Combined Statement of Cash Position was presented by County Treasurer Ann Krpoun, for filing. ([Exhibit #9](#))

Ken Harriss, from Oncor, reported that Oncor has acquired Sharyland Utilities and they will be changing meters in the south part of the county. ([Exhibit #10](#))

F. Consideration and approval of bills. Commissioner Traweek moved that the claims, as presented by Assistant County Auditor Josie Contreras, be paid. Commissioner Shaw seconded the motion and the Court voted 4-0 approve. ([Exhibit #11](#))

G. Approval of Treasurer's/Auditor's Report. The Total Of Funds Under The Care & Custody Of Brown County Treasurer And Auditor's Report for March, 2018 was approved after a motion by Commissioner Worley and a second by Commissioner Shaw. The Court voted 4-0 to approve. An Affidavit, with the Report attached, was signed and prepared for publication, according to Section 114.026 of the Texas Local Government Code. ([Exhibit #12](#))

H. Recess. Upon motion duly made by Commissioner Shaw, seconded by Commissioner Traweek and carried unanimously, the Brown County Commissioners Court recessed at 9:45 A.M. until April 16, 2018 at 9:00 A.M. in the Commissioners Courtroom.

