

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special Session on March 23, 2020 at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**1. Declare a Quorum and Call Meeting to Order**

**Judge Lilly declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>DR. PAUL LILLY</b>		<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>		<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>		<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW</b>	<b>absent</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>		<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JOSIE CONTRERAS</b>	<b>ASSISTANT COUNTY AUDITOR</b>
<b>TERRI MOORE</b>	<b>ASSISTANT COUNTY ATTORNEY</b>
<b>T'ANNA MCCLURE</b>	<b>COMMISSIONERS EXECUTIVE ADMINISTRATIVE ASSISTANT</b>

**2. Prayer**

**David Creed, Emergency Management Coordinator, led the Court in the invocation.**

**3. Citizens Comments**

**(All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on July 22, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.)**

**There were no citizen comments.**

**4. Consideration and approval of minutes of March 16<sup>th</sup>, 2020.**

**Commissioner Kelton moved that the minutes of the March 16, 2020 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Worley seconded the motion and the Court voted 3-0 to approve.**

**5. Consideration and approval of any Treasurer's/Auditor's Report.**

**The March 23, 2020 Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**6. Consideration and approval of payment of any bills needed.**

**Commissioner Worley moved that the claims, as presented by Assistant County Auditor Josie Contreras, be paid. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #2\)](#)**

**7. Consideration and approval of all appropriate action regarding the following:**

**A. Dr. Paul Lilly, Brown County Judge-Consideration and possible approval of extending Declaration of Local State of Disaster 2020-01.**

**After discussion, with Brownwood Mayor Stephen Haynes and Early City Administrator Tony Aaron, Commissioner Worley moved that the Court adopt an Order Of The Commissioners Court Of Brown County, Texas Extending the Brown County Texas Declaration Of Local State of Disaster Due To Public Health Emergency 2020-01 Establishing Rules And Regulations For The Duration Of The Disaster; Restricting Certain Activities; Establishing Penalties For Violations. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #3-Declaration 2020-01](#) and [Exhibit #4-Order Extending Declaration](#))**

**B. Dr. Paul Lilly, Brown County Judge-Consideration and possible approval of hiring a professional cleaning service for courthouse cleaning and disinfecting.**

**No action was taken.**

**C. Mr. Joel Kelton, Commissioner Pct. 2-Consideration and possible approval of action regarding burn ban.**

**After discussion, no action was taken. The burn ban remains lifted.**

**D. Mr. Larry Traweek, Commissioner Pct. 4-Consideration and possible approval of hiring a part time hand.**

**Commissioner Traweek moved that he be authorized to hire James Barnum temporary part-time for the Precinct #4 road crew, effective March 30, 2020. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. ([Exhibit #5](#))**

**E. Cheryl Jones, District Clerk-Consideration and possible approval of archiving historical books from 1884 to 1925 (spon cj).**

**After discussion, with District Clerk Cheryl Jones, Commissioner Worley moved that the Court authorize Mrs. Jones to sign a County Acceptance Contract between Brown County and Kofile Technologies, for archiving historical Criminal books from 1884 to 1925. The project will cost approximately \$19,976.40 and will be funded from the District Clerk Records Archive Fund using GSA, an approved state contract. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. ([Exhibit #6](#))**

**F. Cheryl Jones, District Clerk-Consideration and possible approval of procuring storage shelving for sliding file cabinets (spon cj).**

**After discussion, with District Clerk Cheryl Jones, Commissioner Kelton moved that the Court authorize Mrs. Jones to purchase storage shelving, from Southwest Solutions Group, Inc., using a Buy Board type contract. The cost, of \$33,236.74, will be paid from the District Clerk's Records Preservation Fund. Commissioner Worley seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #7\)](#)**

**G. Jennifer Robison, County Auditor-Consideration and possible approval of 2019 Year Financial Statement (spon cj).**

**Josie Contreras, Assistant County Auditor, presented the Brown County Annual Financial Statement For The Year Ended September 30, 2019 for filing. Commissioner Worley moved that the Court approve the Financial Statement, as presented, and Commissioner Traweek seconded the motion. The Court voted 4-0 to approve. [\(Exhibit #8\)](#)**

**H. Vance Hill, County Sheriff-Consideration and possible approval of employee changes (spon cj).**

**Commissioner Worley moved that the Court approve the following salaries at the Sheriff's Department as presented by Chief Deputy Becky Caffey:**

**Mary Brixey/Jailer/employed**

**effective 03-23-2020**

**Trenton Best/Jailer/discontinued**

**effective 11-18-2019 [\(Exhibit #9\)](#)**

**Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.**

**I. Vance Hill, County Sheriff-Presentation of jail report (spon cj).**

**The Texas Commission On Jail Standards Jail Population Report was presented by Chief Deputy Becky Caffey, for filing. [\(Exhibit #10\)](#)**

**J. Larry Franks, Elections Administrator-Discussion and possible action regarding Secretary of State Election Advisory NO. 2020-12 (spon cj).**

**After discussion, with Elections Administrator Larry Franks, Commissioner Kelton moved that the Court authorize Elections Administrator Larry Franks to make a recommendation, to the cities and schools, based on a Proclamation by the Governor of the State of Texas, to suspend Sections 41.0052(a) and (b) of the Texas Election Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise hold**

**elections on May 2, 2020, to move their general and special elections for 2020 only to the next uniform election date, occurring on November 3, 2020, without otherwise adjusting the term of office. Governor Abbott further said that he suspends Sections 31.093 and 42.0621(c) of the Texas Election Code to the extent necessary to require all county election officers, if requested by an affected political subdivision, to enter into a contract to furnish election services with any political subdivision who postponed their election to November 3, 2020, under the authority of the proclamation. The authority ordering the election under Section 3.004 of the Texas Election Code is the authority authorized to make the decision to postpone its election in accordance with the proclamation signed by Governor Abbott. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #11\)](#)**

#### **8. Adjournment**

**Judge Lilly adjourned the Brown County Commissioners Court at 10:05 A.M.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meeting Act.**

Submitted on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

---

**COUNTY JUDGE**

---

**COMMISSIONER, PRECINCT NO. 1**

---

**COMMISSIONER, PRECINCT NO. 2**

---

**COMMISSIONER, PRECINCT NO. 3**

---

**COMMISSIONER, PRECINCT NO. 4**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 23, 2020.

---

**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**