

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special Session on July 6, 2020 at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

1. Declare a Quorum and Call Meeting to Order

Judge Lilly declared a Quorum and called the meeting to order.

Members of the Court present were:

DR. PAUL LILLY		COUNTY JUDGE
GARY WORLEY		COMMISSIONER, PRECINCT NO. 1
JOEL KELTON		COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW		COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	absent	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JENNIFER ROBISON	COUNTY AUDITOR
SHANE BRITTON	COUNTY ATTORNEY
T'ANNA MCCLURE	COMMISSIONERS EXECUTIVE ADMINISTRATIVE ASSISTANT

2. Prayer

Sr. Chaplain Dave Fair led the Court in the invocation.

3. Citizens Comments

(All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.)

There were no citizen comments.

4. Consideration and approval of minutes of June 22, 2020.

Commissioner Kelton moved that the minutes of the June 22, 2020 meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Worley seconded the motion and the Court voted 4-0 to approve.

5. Consideration and approval of any Treasurer's/Auditor's Report.

The July 6, 2020 Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)

6. Consideration and approval of payment of any bills needed.

Commissioner Worley moved that the claims, as presented by County Auditor Jennifer Robison, be paid. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #2\)](#)

7. Consideration and approval of all appropriate action regarding the following:

**A. District Judge Stephen Ellis-Presentation, discussion and possible action regarding contracts between Brown County and Howard Payne University and any other entity and action deemed appropriate and necessary for the safe and efficient operations of the criminal courts and judicial system(s) of Brown County.
(spon CJ)**

After discussion, with District Judge Stephen Ellis, Commissioner Worley moved that the Court approve an Agreement, between Howard Payne University and Brown County, for operations of the criminal courts and judicial systems of Brown County, Texas from July 27, 2020 through December 2020. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve. ([Exhibit #3](#))

B. Dr. Lilly and Sr. Chaplain Dave Fair-Formal approval of the Brown County Chaplain Emergency Services Program; authorization for the creation of a budget line within the Office of Emergency Management; and approval and acceptance of donations to the new Brown County Chaplains Emergency Services program namely a check in the amount of \$150.00 to the Chaplains Program from Forbess Insurance Agency. (spon CJ)

After discussion, with Sr. Chaplain Dave Fair, Commissioner Worley moved that the Court establish the Brown County Volunteer Chaplain Service Program, under the Brown County Emergency Management

Program and establish a budget line, for the Volunteer Chaplains Emergency Services, within the Office of Emergency Management. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.

Commissioner Kelton moved that the Court authorize the Brown County Volunteer Chaplains Emergency Services program to accept a donation, from Forbess Insurance Agency, in the amount of \$150.00. Commissioner Worley seconded the motion and the Court voted 4-0 to approve.

C. Dr. Lilly-Presentation, discussion and possible action approving salaries for new personnel/personnel changes within the County Judges Office. (spon CJ)

Commissioner Shaw moved that the Court authorize the following personnel salary in the County Judge's Office:

**Daryl Johnston/Emergency Management Coordinator
employed; effective 07-01-2020**

**David Creed/Emergency Management Coordinator
discontinued ([Exhibit #4](#))**

Judge Lilly seconded the motion and the Court voted 4-0 to approve.

Commissioner Kelton moved that the Court authorize the following personnel salary in the County Judge's Office:

**Stephanie Upfold/County Court Coordinator/employed
effective 07-20-2020**

**Amy E. Briley/County Court Coordinator/discontinued
effective 07-01-2020 ([Exhibit #5](#))**

Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

- D. Dr. Lilly and Commissioner Shaw-Presentation, discussion and possible action regarding adding third cleaning person so that there is one assigned to each floor of the courthouse, to be paid from COVID 19 Federal Emergency Funding and Preparation Funds allotted to the County. (spon CJ and Pct 3)**

After discussion, no action was taken.

- E. Dr. Lilly-Presentation, discussion and possible action regarding approval of proposal from C&V Horne, LLC Early Glass and Brownwood Door to provide protective glass for the deputy sheriff entryway.**

Commissioner Kelton moved that the Court approve a proposal, from C&V Horne, LLC DBA Early Glass & Brownwood Door, to install a glass barrier, at the entryway desk, of the courthouse, where Courthouse Security is stationed. The costs, of \$1,088.00 (bid proposal #2), will be paid from COVID-19 Federal Emergency Funds. Judge Lilly seconded the motion and the Court voted 4-0 to approve. ([Exhibit #6](#))

F. Mr. Joel Kelton, Commissioner Pct. 2-Presentation, discussion and possible action regarding burn ban.

After discussion, no action was taken. The burn ban remains in effect.

G. Lisa Dick, Administrator, Brownwood-Brown County Health Department-Update on COVID19 response and County health initiatives. (spon Pct 2)

After an update, from Lisa Dick, Brownwood-Brown County Health Department Administrator, concerning the COVID-19 outbreak, no action was taken.

H. Commissioner Gary Worley and County Auditor Jennifer Robison-Presentation, discussion and possible action regarding

- 1) Establishment of Public Purpose of the purchase of a computer for non-employees of Brown County (Volunteers donating their services free of charge)**
- 2) Establishment by the court of any potential limitations regarding the use of such computer equipment and software and other IT related items by the volunteers**
- 3) Distribution of aforementioned equipment (spon Pct 1)**

After discussion, no action was taken.

8. Adjournment

Judge Lilly adjourned the Brown County Commissioners Court at 10:17 A.M.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meeting Act.

Submitted on the _____ day of _____, 2020.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 6, 2020.

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**