

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special Session on September 7, 2021, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**1. Declare a Quorum and Call Meeting to Order**

**Judge Lilly declared a Quorum and called the meeting to order. The meeting is recorded and available for viewing on the Brown County Texas website.**

**Members of the Court present were:**

<b>DR. PAUL LILLY</b>	<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>	<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>	<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JOSIE CONTRERAS</b>	<b>ASSISTANT COUNTY AUDITOR</b>
<b>SHANE BRITTON</b>	<b>COUNTY ATTORNEY</b>

**2. Prayer**

**Rick Phelps led the Court in the invocation.**

**3. Recognition of Special Guests and Presentations.**

- A. Honor James Masters for being awarded the Dan Garcia Achievement Award as the State's Veteran Service Officer of the Year of 2021.**

**Judge Lilly recognized James Masters, Brown County Veteran Service Officer, for receiving the Dan Garcia Achievement Award as the State's Veteran Officer of the Year of 2021. The Court congratulated Mr. Masters on this honor.**

**4. Citizens Comments**

**(All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.)**

**There were no citizen comments.**

**5. Consideration and approval of the agenda minutes and budget workshop from the August 30<sup>th</sup> meeting.**

**Commissioner Worley moved that the minutes of the Commissioner Court meeting for August 30, 2021, and the minutes of the Public Workshop for August 30, 2021, be approved, as presented by County Clerk Sharon Ferguson. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve.**

**6. Consideration and approval of any Treasurer's/Auditor's Report.**

**The September 7, 2021, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**7. Consideration and approval of payment of any bills needed.**

**Commissioner Traweek moved that the claims, as presented by Assistant County Auditor Josie Contreras, be paid. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.**

**[\(Exhibit #2\)](#)**

**8. Consideration and approval of all appropriate action regarding the following:**

**A. Joel Kelton, Commissioner Pct. 2-Consideration and possible approval of action regarding burn ban.**

**After discussion, no action was taken. The burn ban remains in effect.**

**B. Lisa Dick, Administrator-Brownwood/Brown County Health Department-Update on COVID 19 response and County health initiatives. (Pct. 2)**

**No action.**

**C. Bob Contreras, Grants & Governmental Affairs Coordinator-Update on Grants. (CJ)**

**Bob Contreras, Grants & Governmental Affairs Coordinator, updated the Court on the American Rescue Plan Act (ARP). No action was taken.**

**D. Bob Contreras, Grants & Governmental Affairs Coordinator-Consideration and possible approval of accepting unclaimed proceeds from foreclosed properties totaling \$15,979.58. (CJ)**

**After discussion, no action was taken.**

**E. Sharon Ferguson, County Clerk-Public Hearing on preservation and restoration of the County Clerk's Records Archive.**

**Judge Lilly opened the public hearing on the preservation and restoration of the County Clerk's Archive Plan and asked for questions or comments, from the audience. There were none. Judge Lilly closed the public hearing.**

**F. Sharon Ferguson, County Clerk-Consideration and possible approval of County Clerk's Record Archival Plan/Fee.**

**After discussion, Commissioner Kelton moved that the Court sign an Order to adopt the County Clerk's Records Archival Plan/Fee, as presented by County Clerk Sharon Ferguson. Commissioner Worley seconded the motion and the Court voted 5-0 to approve. [\(Exhibit #3\)](#)**

**G. Cheryl Jones, District Clerk-Public Hearing on preservation and restoration for the District Clerk's Records Archive.**

**Judge Lilly opened the public hearing on the preservation and restoration of the District Clerk's Archive Plan and asked for questions or comments, from the audience. There were none. Judge Lilly closed the public hearing.**

**H. Cheryl Jones, District Clerk-Consideration and possible approval of District Clerk's Record Archival Plan/Fee.**

**After discussion, Commissioner Worley moved that the Court sign an Order to adopt the District Clerk's Records Archival Plan/Fee, as presented by District Clerk Cheryl Jones. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve. [\(Exhibit #4\)](#)**

**I. Joel Kelton, Commissioner Pct. 2-Open responses to Request for Qualifications from engineering firms for evaluation and recommendations for water system repair and upgrades for the May non-profit water system.**

**Commissioner Kelton opened three responses to the Request For Qualifications, from engineering firms, for evaluation and recommendations for water system repair and upgrades for the May non-profit water system. The three responses were from:**

**Jacob Martin ([Exhibit #5](#))**

**Enprotec/Hibbs & Todd ([Exhibit #6](#))**

**Centurion Planning & Design, LLC ([Exhibit #7](#))**

**No action was taken.**

**J. Larry Franks, Elections Administrator-Consideration and Possible Approval of Order of Special Election.**

**After discussion, with Larry Franks, Elections Administrator, Judge Lilly moved that the Court approve the Notice Of Special Election, to vote on the Constitutional Amendments, to be held November 2, 2021. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve. ([Exhibit #8](#))**

**K. Larry Traweek, Commissioner Pct. 4-Consideration and possible approval of employee changes.**

**Commissioner Traweek moved that the Court authorize the salary and hiring of Frederick Browne, as a road hand, for Precinct #4, effective 09-07-2021. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve. ([Exhibit #9](#))**

**9. Commissioners Comments. (No action can be taken on anything during this information-only discussion).**

**Judge Lilly reported on the current COVID statistics.**

**10. Adjournment**

**Judge Lilly adjourned the Brown County Commissioners Court at 9:36 A.M.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meeting Act.**

Submitted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 7, 2021.

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**