

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special meeting on September 18, 2023, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

I. DECLARE A QUORUM AND CALL MEETING TO ORDER

The meeting is recorded and can be found on the Brown County Texas website.

Judge Britton declared a Quorum and called the meeting to order.

Members of the Court present were:

SHANE BRITTON	COUNTY JUDGE
GARY WORLEY	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JENNIFER ROBISON	COUNTY AUDITOR
JENNIFER BROUGHTON	COUNTY ATTORNEY

II. PRAYER

Rev. Richard Mittlestadt, Pastor of Grace Lutheran Church, led the Court in the invocation.

III. CITIZENS COMMENTS:

All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.

There were no citizen comments.

IV. MINUTES OF MEETINGS:

A. Approval of the agenda minutes from the previous regular meeting held on 09-11-2023

Commissioner Kelton moved that the minutes of the September 11, 2023, meeting and the September 14, 2023, Public Budget Workshop meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.

V. TREASURER'S AND AUDITOR'S REPORT

A. Acceptance of Treasurer's/Auditor's Report.

The September 18, 2023, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)

VI. EMPLOYEE CHANGES:

A. Sheriff's Department

Commissioner Worley moved that the Court authorize the following personnel changes at the Sheriff's Department:

Emily Haggerton/Jailer/employed

effective 09-16-2023

Jennifer Cunningham/Jailer/discontinued

effective 07-31-2023 [\(Exhibit #2\)](#)

Lena Jeannine Luckey/promoted/Admin/Secretary/Patrol

effective 9-18-2023

Amanda Deeds/Admin/Secretary/Patrol

retiring effective 09-30-2023 [\(Exhibit #3\)](#)

Commissioner Traweek seconded the motion and the Court voted 5-0 to approve.

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. [\(Exhibit #4\)](#)

VII. RESOLUTIONS AND PRESENTATIONS:

None.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

- A. Consideration and possible approval of action to hire a new part time med clerk for the evening shift at the jail.**

Presented by Sheriff Vance Hill.

After discussion with Sheriff Vance Hill, Commissioner Worley moved that the Court authorize Sheriff Hill to hire a part-time medical clerk for the evening shift at the jail. This will be a new position that will pay \$14.00 per hour to be paid by the Sheriff's Inmate Commissary Fund. Commissioner Shaw seconded the motion and the Court voted 5-0 to approve.

- B. Public Hearing on preservation and restoration of County Clerks Records Archival fee.**

Judge Britton opened the public hearing on the preservation and restoration of the County Clerk's Records Archive Fee and asked for comments or questions, from the audience. There were none. Judge Britton closed the public hearing.

- C. Consideration and possible approval of action regarding the County Clerks Record Archival fee.**

After discussion, with County Clerk Sharon Ferguson, Commissioner Worley moved that the Court sign an Order To Adopt the County Clerk's Records Archival Plan/Fee. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve. [\(Exhibit #5\)](#)

D. Consideration and possible approval of action regarding the District Clerks Record Archive Fee.

Commissioner Kelton moved that the Court sign an Order To Adopt the District Clerk's Records Archive Plan. Commissioner Traweek seconded the motion and the Court voted 5-0 to approve. ([Exhibit #6](#))

IX. FINANCIAL

A. Payment of bills.

Commissioner Shaw moved that the claims, as presented by County Auditor Jennifer Robison, be paid. Commissioner Traweek seconded the motion and the Court voted 5-0 to approve. ([Exhibit #7](#))

Pat McLaughlin, Brown County Grants Co-Ordinator, updated the Court on the Alert Active Shooter Program, Museum Grant, Drug Sniffing Dog Grant, and The Oaks.

X. ADJOURNMENT

Judge Britton adjourned the Brown County Commissioners Court at 9:30 A.M.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

Submitted on the _____ day of _____, 2023.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for **September 18, 2023.**

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**