

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special meeting on July 22, 2024, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Britton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>SHANE BRITTON</b>	<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>	<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>	<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JENNIFER ROBISON</b>	<b>COUNTY AUDITOR</b>
<b>JENNIFER BROUGHTON</b>	<b>COUNTY ATTORNEY</b>

**II. PRAYER**

**Charles Lowe led the Court in the invocation.**

### **III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

**There were no citizen comments.**

### **IV. MINUTES OF MEETINGS:**

**A. Approval of the agenda minutes from the previous regular meeting held on 07-08-2024 and the budget meeting(s) on 07-08-2024 and 07-09-2024.**

**Commissioner Traweek moved that the minutes of the July 8, 2024, Commissioners Court meeting and the Public Budget Workshop meetings for July 8, 2024, and July 9, 2024, be approved, as presented by County Clerk Sharon Ferguson. Commissioner Worley seconded the motion and the Court voted to approve.**

### **V. TREASURER'S AND AUDITOR'S REPORT**

**A. Acceptance of Treasurer's/Auditor's Report.**

**The July 22, 2024, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains in effect.**

**VII. EMPLOYEE CHANGES:**

**A. Sheriff's Department.**

**Commissioner Worley moved that the Court authorize the following personnel changes and salaries in the Sheriff's Department:**

**Hayden Donahoo/transfer cadet/academy to deputy  
effective 07-05-2024**

**Hayden Donahoo/discontinued as jailer  
effective 07-04-2024 ([Exhibit #2](#))**

**Madeline Reigle/transfer cadet/academy to deputy  
effective 07-05-2024**

**Madeline Reigle/discontinued as jailer  
effective 07-04-2024 ([Exhibit #3](#))**

**Maritza Granados/Jailer/PT Kitchen-employed  
effective 06-10-2024**

**Laney Whatley/Jailer/PT Kitchen-discontinued  
effective 10-23-2023 ([Exhibit #4](#))**

**Kendra Gillam/FT Medical Officer-employed  
effective 06-05-2024**

**Brandy Hibbs/FT Medical Officer-discontinued  
effective 06-14-2024 ([Exhibit #5](#))**

**Commissioner Kelton seconded the motion and the Court voted 5-0 to approve.**

**The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. [\(Exhibit #6\)](#)**

**B. District Clerk**

**After discussion with District Clerk Cheryl Jones, no action was taken.**

**C. County Clerk**

**After discussion with County Clerk Sharon Ferguson, no action was taken.**

**D. Tax-Assessor Collector**

**After discussion with Tax Assessor-Collector Christine Pentecost, no action was taken.**

**E. County Attorney**

**After discussion with County Attorney Jennifer Broughton, Judge Britton moved that the Court authorize two personnel salary changes per the SB 22 Grant and authorize one personnel change and salary as follows:**

**Genetha Chastain/Assistant County Attorney**

**\$30,000.00 yearly increase SB 22 grant**

**effective 08-01-2024 [\(Exhibit #7\)](#)**

**Vicky Jenkins/Legal Assistant and**

**Victim's Assistance Coordinator**

**\$10,000.00 yearly increase SB 22 grant**

**effective 08-01-2024 [\(Exhibit #8\)](#)**

**Shayla Kirby/Administrative Assistant-employed  
effective 08-01-2024**

**Hayley Oaksford/Administrative Assistant  
discontinued effective 04-08-2024 ([Exhibit #9](#))**

**Commissioner Kelton seconded the motion and the Court voted 5-0 to approve.**

**VIII. RESOLUTIONS AND PRESENTATIONS:**

**None.**

**IX. PUBLIC HEARINGS:**

**None.**

**X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. Consideration and possible approval of action regarding  
Election Building roof repairs. Presented by Judge Britton.**

**Brown County Maintenance Supervisor Bryan Switzer presented the Court with two proposals for the Election building's roof repairs. The proposals were from Lydick – Hooks Roofing Company, Inc. and Longhorn Enterprises of Texas DBA Bentley and Sons, Inc. After discussion, Commissioner Kelton moved that the Court approve the proposal from Lydick – Hooks Roofing Company, Inc. to repair the Election building's roof. Commissioner Traweek seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #10 Lydick-Hooks](#) and [Exhibit #11 Longhorn Enterprises of Texas](#))**

- B. Consideration and possible approval of action to create a policy regarding employee salaries. Presented by Cheryl Jones, District Clerk, Sharon Ferguson, County Clerk & Christine Pentecost, Tax Assessor.**

**After discussion no action was taken.**

- C. Consideration and possible approval of application to Install a Private Line on CR 234 by Brookesmith SUD for Pct. 1. Presented by Commissioner Gary Worley.**

**Commissioner Worley moved that the Court approve an application made by Brookesmith SUD to install a buried water line within the right-of-way of County Road #234, in Precinct #1; subject to Brown County specifications for boring or cutting a road. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve.**

**(Exhibit #12)**

## **XII. FINANCIAL**

- A. Payment of bills.**

**Commissioner Traweek moved that the claims, as presented by Brown County Auditor Jennifer Robison, be paid. Commissioner Kelton seconded the motion and the Court voted 5-0 to approve. (Exhibit #13)**

## **XI1. ADJOURNMENT**

**Judge Britton adjourned the Brown County Commissioners Court at 10:15 a.m.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**

Submitted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 22, 2024.

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**