

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special meeting on September 23, 2024, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Britton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

**SHANE BRITTON  
GARY WORLEY  
JOEL KELTON  
WAYNE SHAW  
LARRY TRAWEEK**

**COUNTY JUDGE  
COMMISSIONER, PRECINCT NO. 1  
COMMISSIONER, PRECINCT NO. 2  
COMMISSIONER, PRECINCT NO. 3  
COMMISSIONER, PRECINCT NO. 4**

**Also present:**

**SHARON FERGUSON  
JENNIFER ROBISON  
JENNIFER BROUGHTON**

**COUNTY CLERK  
COUNTY AUDITOR  
COUNTY ATTORNEY**

**II. PRAYER**

**Jerry Shields, Pastor of First Baptist Church Brownwood, led the Court in the invocation.**

### **III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

**There were no citizen comments.**

### **IV. MINUTES OF MEETINGS:**

**A. Approval of the agenda minutes from the previous regular meeting held on and the budget meeting on 09-16-2024.**

**Commissioner Kelton moved that the minutes of the September 16, 2024, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Traweek seconded the motion, and the Court voted to approve.**

### **V. TREASURER'S AND AUDITOR'S REPORT**

**A. Acceptance of Treasurer's/Auditor's Report.**

**The September 23, 2024, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains lifted.**

**VII. EMPLOYEE CHANGES:**

**A. Sheriff's Department.**

**After discussion with Sheriff Vance Hill, Commissioner Worley moved that the Court authorize the following personnel changes and salaries in the Sheriff's Department:**

**Maritza Granados/Jailer/employed**

**effective 08-26-2024**

**Maritza Granados/Jailer/PT/Kitchen/discontinued**

**effective 08-25-2024 ([Exhibit #2](#))**

**Chad Hartman/Jailer/employed**

**effective 08-02-2024**

**David Kline/Jailer/discontinued**

**effective 05-31-2024 ([Exhibit #3](#))**

**Commissioner Kelton seconded the motion, and the Court voted 5-0 to approve.**

**VIII. RESOLUTIONS AND PRESENTATIONS:**

**None.**

**IX. PUBLIC HEARINGS:**

**None.**

**X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

- A. Consideration and possible approval of the Brown County Wildfire Protection Plan. Presented by Darrell Johnston, Emergency Management Coordinator.**

**After discussion with Darrell Johnston, Brown County Chief of Emergency Management, and Austin Ludolph, with Texas A&M Forest Service, Commissioner Worley moved that the Court approve the Brown County Community Wildfire Protection Plan (CWPP). Commissioner Kelton seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #4](#))**

- B. Consideration and possible approval of action to assist an existing employee in obtaining a CDL. Presented by Commissioner Gary Worley, Pct. 1.**

**After discussion, no action was taken.**

- C. Consideration and possible approval of application to install a Private Line on CR 478 by Windstream WO # 74004261800000; PR-26973. Presented by Commissioner Joel Kelton, Pct. 2.**

**Commissioner Kelton moved that the Court approve an application, made by Windstream to install a buried telephone line within the right-of-way of County Road #478, in Precinct #2; subject to Brown County specifications for boring a road. Commissioner Traweck seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #5](#))**

**D. Consideration and possible approval authorizing a right of way agreement and performance bond for the installation of a private line by Bahia Pipeline in Pct. 2. Presented by Commissioner Joel Kelton Pct. 2.**

**After discussion with Jeffrey Waldo, Agent and Attorney-In-Fact for Bahia Pipeline LLC, Commissioner Kelton moved that the Court approve a Road Use Addendum, between Brown County and Bahia Pipeline LLC, with adjustments, to the agreement, and Bahia Pipeline LLC shall post a \$500,000.00 Surety Bond prior to initial construction activities, for the installation of private lines by Bahia Pipeline LLC, in Precinct #2. Commissioner Traweek seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #6](#))**

**E. Consideration and possible approval of action to install a private line by Bahia Pipeline in Pct. 2. Presented by Commissioner Joel Kelton Pct. 2.**

**After discussion with Jeffrey Waldo, Agent and Attorney-In-Fact for Bahia Pipeline LLC, Commissioner Kelton moved that the Court approve an application dated September 23, 2024 to install a buried Liquids/NGL (Natural Gas Liquids) line within the right-of-way and across County Road #414, County Road #120, County Road #119, County Road #425, County Road #411, County Road #408, County Road #478, County Road #479, and County Road #478, in Precinct #2; subject to Brown County specifications for boring/cutting a road. The application was amended to read work to be completed within 180**

**days instead of 90 days. Commissioner Traweek seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #7](#))**

**F. Consideration and possible approval of County Attorney office space annex and lease terms for a building located at 600 North Fisk Avenue. Presented by County Attorney Jennifer Broughton.**

**No action. ([Exhibit #8](#))**

**Judge Britton recessed the Special Session at 9:45 a.m. to reconvene into Executive Session.**

## **XI. EXECUTIVE SESSION**

**The Commissioners Court may convene into closed executive session in the Commissioners Courtroom, pursuant to Section 551.072 of the Texas Government Code.**

**Item 1. Discuss Lease of Real Property – Lease agreement between Brown County and Genetha and Kirk Chastain for real property located at 600 North Fisk Ave., Brownwood, Texas.**

**Judge Britton called the Special Session back to order at 10:13 a.m. No action was taken.**

## **XII. FINANCIAL**

### **A. Payment of bills.**

**Commissioner Kelton moved that the claims, as presented by Brown County Auditor Jennifer Robison, be paid. Commissioner Worley seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #9](#))**

## **XI1. ADJOURNMENT/RECESS**

**Judge Britton recessed the Brown County Commissioners Court at 10:15 a.m. to reconvene at 9:00 a.m. on Tuesday September 24, 2024, to discuss and possible approval of Item #F.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**

Submitted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 23, 2024.

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**