

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special meeting on November 4, 2024, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Britton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>SHANE BRITTON</b>		<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>	<b>absent</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>		<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW</b>		<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>		<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JOSIE CONTRERAS</b>	<b>ASSISTANT COUNTY AUDITOR</b>
<b>JENNIFER BROUGHTON</b>	<b>COUNTY ATTORNEY</b>

**II. PRAYER**

**Timothy Boykin, Pastor of Concord Baptist Church in Bangs, TX, led the Court in the invocation.**

### **III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

**There were no citizen comments.**

### **IV. MINUTES OF MEETINGS:**

**A. Approval of the agenda minutes from the previous meeting held on 10-28-2024.**

**Commissioner Traweek moved that the minutes of the October 28, 2024, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Shaw seconded the motion, and the Court voted to approve.**

### **V. TREASURER'S AND AUDITOR'S REPORT**

**A. Acceptance of Treasurer's/Auditor's Report.**

**The November 4, 2024, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains lifted.**

**VII. EMPLOYEE CHANGES:**

**A. Sheriff's Department.**

**After discussion with Sheriff Vance Hill, Commissioner Kelton moved that the Court approve the following personnel changes and salaries, to be paid out of the inmate phone account, in the Sheriff's Department:**

**Sharon Petty/Custodian/employed  
effective 11-04-2024**

**Richard Cottrell/Custodian/discontinued/retired  
effective 09-30-2024 [\(Exhibit #2\)](#)**

**Jonathan Massey/File Clerk/PT/PM/employed  
effective 10-22-2024**

**Melanie Almgren/File Clerk/PT/PM/discontinued  
effective 08-22-2024 [\(Exhibit #3\)](#)**

**Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.**

**The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. [\(Exhibit #4\)](#)**

**B. Commissioner Pct. 1. Gary Worley.**

**In the absence of Commissioner Worley, Commissioner Traweek moved that the Court approve the following personnel change and salary in Precinct #1:**

**Chad Hallum/Road Hand/employed full time  
effective 11-01-2024**

**Chad Hallum/Road Hand/discontinued as temporary  
effective 10-31-2024 ([Exhibit #5](#))**

**Commissioner Shaw seconded the motion, and the Court voted 4-0 to approve.**

**VIII. RESOLUTIONS AND PRESENTATIONS:**

**A. IT Project Update.**

**Sam Goldsmith, Goldsmith Solutions, updated the Court on current and future IT projects. No action was taken.**

**IX. PUBLIC HEARINGS:**

**None.**

**X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

- A. Consideration and possible approval of authorization to purchase 2 new vehicles for the Brown County Sheriff's Department. Presented by Sheriff Vance Hill.**

**After discussion with Sheriff Vance Hill, Commissioner Traweek moved that the Court authorize the Sheriff's Department to purchase two new pick-up trucks, from Reliable Chevrolet, for use at the Sheriff's Department for Patrol and CID. The cost of the two trucks plus outfitting is \$137,315.10. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. The vehicles were approved during the Budget process. ([Exhibit #6](#) and [Exhibit #7](#))**

- B. Consideration and possible approval authorization to create new part-time position to be paid through commissary funds. Presented by Sheriff Vance Hill.**

**After discussion with Sheriff Vance Hill, Commissioner Shaw moved that the Court authorize Sheriff Hill to hire a part-time Compliance & Safety position, for the jail. The person hired for this position will be paid from the Sheriff Department's Commissary Funds and will work 29 hours and be paid ½ of what a Jailer makes. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.**

**C. Consideration and possible approval of authorization to update the agreement with Kirbo's for Printers and Copiers. Presented by Sam Goldsmith, Goldsmith Solutions.**

**After discussion with Sam Goldsmith, Goldsmith Solutions, Commissioner Kelton moved that the Court approve a 60-month Managed Print Service Agreement between Brown County and Kirbo's Office Systems for \$3,700.00 per month. Commissioner Traweck seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #8](#))**

**D. Consideration and possible approval of authorization to enter agreement with Astound for Internet Service for Precinct 1 Barn. Presented by Sam Goldsmith, Goldsmith Solutions.**

**After discussion with Sam Goldsmith, Goldsmith Solutions, Judge Britton moved that the item be tabled. Commissioner Shaw seconded the motion, and the Court voted 4-0 to approve.**

**E. Consideration and possible approval of application to install a private line on Western Oaks Lane by Brookesmith SUD. Presented by Commissioner Larry Traweck Pct. 4.**

**Commissioner Traweck moved that the Court approve an application made by Brookesmith SUD to install a buried water line within the right-of-way of Western Oaks Lane, In Precinct #4; subject to Brown County specifications for boring a road. Commissioner Shaw seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #9](#))**

**F. Consideration and possible action regarding assisting an existing employee in obtaining a CDL. Presented by Commissioner Wayne Shaw Pct. 3.**

**Commissioner Shaw moved that the Court authorize Precinct #3 employee Terry Browder to enroll in classes to obtain a CDL. The classes will be paid for by Precinct #3 funds. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.**

**G. Consideration and approval of action to participate with Brookesmith ISD and their grant application for creation of a safe room for students. Presented by Shane Britton, County Judge.**

**After discussion with Bob Contreras, Brookesmith ISD Assistant Superintendent, Judge Britton moved that the Court approve to participate with Brookesmith ISD and their grant application for the creation of a Safe Room for the Brookesmith ISD students. The Safe Room will cost approximately \$342,000.00, but FEMA will pay 90% and the 10% match will be paid for by Brookesmith ISD with Brown County being reimbursed for administrative costs. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.**

## **XI. FINANCIAL**

**A. Payment of bills.**

**Commissioner Traweek moved that the claims, as presented by Brown County Assistant Auditor Josie Contreras, be paid. Commissioner Shaw seconded the motion, and the Court voted 4-0 to approve.**

**(Exhibit #10)**

**XI1. ADJOURNMENT**

**Judge Britton adjourned the Brown County Commissioners Court at 10:08 a.m.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**



**Submitted on the                      day of                      ,2024.**

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



**I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 4, 2024.**

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**