

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Special meeting on November 18, 2024, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Britton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>SHANE BRITTON</b>	<b>COUNTY JUDGE</b>
<b>GARY WORLEY</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>	<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>WAYNE SHAW (absent)</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>	<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JENNIFER ROBISON</b>	<b>COUNTY AUDITOR</b>
<b>JENNIFER BROUGHTON</b>	<b>COUNTY ATTORNEY</b>

**II. PRAYER**

**Dan Chapman, Retired Pastor and Chaplain, led the Court in the invocation.**

### **III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

**There were no citizen comments.**

### **IV. MINUTES OF MEETINGS:**

**A. Approval of the agenda minutes from the previous meeting held on 11-04-2024.**

**Commissioner Kelton moved that the minutes of the November 4, 2024, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Traweek seconded the motion, and the Court voted to approve.**

### **V. TREASURER'S AND AUDITOR'S REPORT**

**A. Acceptance of Treasurer's/Auditor's Report.**

**The November 18, 2024, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)**

**The Total Of Funds Under The Care & Custody Of Brown County Treasurer And Auditor's Report For October 2024 was approved after a motion by Commissioner Worley and a second by Commissioner Kelton. The Court voted 4-0 to approve. An Affidavit, with the Report attached, was signed, and prepared for publication, according to Section 114.026 of the Texas Local Government Code. [\(Exhibit #2\)](#)**

**VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains lifted.**

**VII. EMPLOYEE CHANGES:**

**A. Sheriff's Department.**

**After discussion with Sheriff Vance Hill, Commissioner Worley moved that the Court approve the following personnel and salaries at the Sheriff's Department:**

**Becky Caffey/Compliance/Safety/Training Officer-employed  
new position effective 11-14-2024 [\(Exhibit #3\)](#)**

**Levi Bennie/Jailer/employed  
effective 11-05-2024**

**Caleb Woodcock/Jailer/discontinued  
effective 07-18-2024 [\(Exhibit #4\)](#)**

**Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.**

**B. County Attorney Office.**

**After discussion with County Attorney Jennifer Broughton, Commissioner Kelton moved that the Court approve the following personnel at the County Attorney's Office:**

**Marley Murray/Assistant County Attorney/employed  
effective 12-02-2024 (SB22 100% Grant Funded position;  
grant must be applied for every year)**

**Commissioner Worley seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #5](#))**

**VIII. RESOLUTIONS AND PRESENTATIONS:**

**None.**

**IX. PUBLIC HEARINGS:**

**None.**

**X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. Consideration and possible approval of authorization of a Plat of the Bull Run Acres. Presented by Ray Conner, Heart of Texas Real Estate.**

**Commissioner Traweek moved that the Court approve Bull Run Acres Plat, in Precinct #4, for filing. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #6](#))**

**B. Consideration and possible approval of authorization to accept donations to the Brown County Sheriff's Department. Presented by Sheriff Vance Hill.**

**After discussion with Sheriff Vance Hill, Commissioner Kelton moved that the Court authorizes the Sheriff's Department to accept a \$15,000.00 donation from the Steve and Mary Birch Foundation. Commissioner Worley seconded the motion, and the Court voted 4-0 to approve.**

**C. Consideration and possible approval of Record Preservation and Digitization project for the County Clerk's Office. Presented by Sharon Ferguson, Brown County Clerk.**

**After discussion with County Clerk Sharon Ferguson, Commissioner Kelton moved that the Court authorize the County Clerk to hire Revolution Data Systems for Record Preservation and Digitization of 11 historical Criminal books. The cost of the project will be approximately \$30,000.00 and will be paid for from the County Clerk Records Archive Fund. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #7\)](#)**

**D. Canvass of the General Election held on November 5<sup>th</sup>, 2024. Presented by Brenda Arp, Elections Administrator.**

**No action.**

**E. Consideration and possible approval of action regarding reappointing Robert Porter, Paul Waldrop, and Keith Clark to the Brown County Hospital Authority.**

**Commissioner Worley moved that the Court approve to re-appoint Robert Porter, Paul Waldrop, and Keith Clark to the Brown County Hospital Authority. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.**

## **XI. FINANCIAL**

### **A. Payment of bills.**

**Commissioner Traweek moved that the claims, as presented by Brown County Auditor Jennifer Robison, be paid. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.**

**[\(Exhibit #8\)](#)**

## **XI1. ADJOURNMENT**

**Judge Britton adjourned the Brown County Commissioners Court at 9:24 a.m.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**

Submitted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for **November 18, 2024.**

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**