

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Regular meeting on December 23, 2024, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

I. DECLARE A QUORUM AND CALL MEETING TO ORDER

The meeting is recorded and can be found on the Brown County Texas website.

Judge Britton declared a Quorum and called the meeting to order.

Members of the Court present were:

SHANE BRITTON		COUNTY JUDGE
GARY WORLEY		COMMISSIONER, PRECINCT NO. 1
JOEL KELTON		COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW	absent	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK		COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JOSIE CONTRERAS	ASSISTANT COUNTY AUDITOR
JENNIFER BROUGHTON	COUNTY ATTORNEY (absent)

II. PRAYER

Charles Hubbard, Associate Pastor for Concord Baptist Church, led the Court in the invocation.

III. CITIZENS COMMENTS:

All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.

There were no citizen comments.

IV. MINUTES OF MEETINGS:

A. Approval of the agenda minutes from the previous meeting(s) held on 12-16-2024. (12-09-2024)

Commissioner Kelton moved that the minutes of the December 9, 2024, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Traweek seconded the motion, and the Court voted to approve.

V. TREASURER'S AND AUDITOR'S REPORT

A. Acceptance of Treasurer's/Auditor's Report.

The December 23, 2024, Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. [\(Exhibit #1\)](#)

VI. BURN BAN: Consider and take appropriate action in regard to a county-wide burn ban.

After discussion, no action was taken. The burn ban remains lifted.

VII. EMPLOYEE CHANGES:

A. Sheriff's Department.

Commissioner Worley moved that the Court authorize the following personnel and salary change at the Sheriff's Department:

Lesli Tucker/Jail/PT Kitchen-employed

effective 12-10-2024 to be paid \$21.63 per hour not to exceed 29 hours per week and to be paid from the S.O.

Commissary Funds

Maritza Granados/Jail/PT Kitchen-moved to full time

jailer effective 08-25-2024 ([Exhibit #2](#))

Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. ([Exhibit #3](#))

VIII. RESOLUTIONS AND PRESENTATIONS:

None.

IX. PUBLIC HEARINGS:

None.

X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

- A. Consideration and possible approval of an interlocal cooperation agreement between Brown County and Mills County for the housing and detention services of inmates. Presented by Sheriff Vance Hill.**

After discussion with Sheriff Vance Hill, Commissioner Kelton moved that the Court approve an Interlocal Cooperation Agreement For County Jail Functions between Brown County and Mills County for the holding and incarceration of Brown County prisoners, in Mills County, at the rate of \$75.00 per day. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #4\)](#)

- B. Consideration and possible approval of an interlocal cooperation agreement between Brown County and San Saba County for the housing and detention services of inmates. Presented by Sheriff Vance Hill.**

Commissioner Traweek moved that the Court approve an Interlocal Cooperation Agreement For County Jail Functions between Brown County and San Saba County for the holding and incarceration of San Saba County prisoners at the rate of \$75.00 per day. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #5\)](#)

C. Consideration and possible approval of an interlocal cooperation agreement between Brown County and Taylor County for the housing and detention services of inmates. Presented by Sheriff Vance Hill.

Commissioner Kelton moved that the Court approve an Interlocal Cooperation Agreement For County Jail Functions between Brown County and Taylor County for the holding and incarceration of Taylor County prisoners at the rate of \$75.00 per day. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.

(Exhibit #6)

D. Consideration and possible approval of an interlocal agreement cooperation agreement between Brown County and McCullough County for the housing and detention services of inmates. Presented by Sheriff Vance Hill.

Commissioner Traweek moved that the Court approve an Interlocal Cooperation Agreement For County Jail Functions between Brown County and McCullough County for the housing and incarceration of McCullough County prisoners at the rate of \$75.00 per day. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. (Exhibit #7)

E. Consideration and possible approval of authorization to accept donations for the Brown County Sheriff's Department. Presented by Sheriff Vance Hill.

Commissioner Traweek moved that the Court authorizes the Sheriff's Department to accept a \$50.00 donation from Annie L. Baker. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.

F. Consideration and possible approval of an increase in an Assistant District Attorney salary being paid with SB 22 funds. Presented by Shane Britton, County Judge.

Commissioner Worley moved that the Court authorize an additional \$12,000.00 yearly salary increase for Assistant District Attorney Cara Landers to be paid from SB 22 Funds. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.

G. Consideration and possible approval of action regarding approving Bond for Tax Assessor Collector Christine Pentecost. Presented by Sharon Ferguson, County Clerk.

Commissioner Traweek moved that the Court approve the Comptroller's Bond for Tax Assessor Collector Christine Pentecost. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #8\)](#)

H. Consideration and possible approval of an agreement between Brown County and the Department of Veterans Affairs for the return of a van bought by Brown County and donated to VA. Presented by Shane Britton, County Judge.

Commissioner Kelton moved that the Court approve an Agreement Between The Department Of Veterans Affairs (VA) And The Brown County, Texas Volunteer Transportation Network for the return of a van that's condition makes it unacceptable for use in the Volunteer Transportation Network or it is no longer needed for use. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #9](#))

I. Consideration and possible approval of lease agreement between Brown County and the Pecan Valley Regional Domestic Violence Shelter. Presented by Shane Britton, County Judge.

Commissioner Traweek moved that the Court approve a Lease Agreement between the City of Brownwood, Texas and Brown County, Texas for the lease of the Pecan Valley Domestic Violence Shelter, Inc., d/b/a The Ark for a period of 10 years beginning January 1, 2024. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #10](#))

J. Consideration and possible approval of lease agreement between Brown County and the City of Brownwood for the Veteran Services Office located at 2600 Memorial Park, Brownwood, Texas. Presented by Shane Britton, County Judge.

Commissioner Kelton moved that the Court approve a Lease Agreement between the City of Brownwood, Texas and Brown County, Texas for the lease of the Veteran Service Office located at 1600 Burnet Drive, Brownwood, Texas for a period of 10 years beginning January 1, 2025. Commissioner Traweck seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #11\)](#)

K. Consideration and possible approval of a contract between Brown County and Tyler Technologies, Inc. for case management, court management, law enforcement and financial software. Included within the approval is the authorization for the County Judge to sign the necessary contract. Presented by Shane Britton, County Judge.

After discussion, Commissioner Worley moved that the Court approve a Software As A Service Agreement between Brown County, Texas and Tyler Technologies, Inc. for Case Management, Court Management, Law Enforcement and Financial software for all Brown County offices for an amount not to exceed \$2,326,664.00 and authorize the County Judge to sign the Contract. Commissioner Traweck seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #12\)](#)

- L. Discussion regarding the upcoming vacancy in the office of the Brown County Constable, Precinct 1. Presented by Shane Britton, County Judge.**

After discussion, no action was taken.

- M. Discussion and possible approval of allocation of remaining State and Local Fiscal Recovery Funds (SLFR), including but not limited to, purchases of computer hardware, software and IT infrastructure. Presented by Shane Britton, County Judge.**

Judge Britton moved that the Court approve to re-allocate the remaining balance of the State and Local Fiscal Recovery Funds (SLFR), committed to purchasing hardware on the Goldsmith project, to pay for the Tyler Technologies, Inc. software contract that was approved in Item #K. Commissioner Kelton seconded the motion, and the Court voted 3-1 to approve with Commissioner Worley abstaining.

XI. FINANCIAL

A. Payment of bills.

Commissioner Traweek moved that the claims, as presented by Assistant Brown County Auditor Josie Contreras, be paid. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #13](#))

XI1. ADJOURNMENT

Judge Britton adjourned the Brown County Commissioners Court at 10:08 a.m.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners' Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

Submitted on the _____ day of _____, 2025.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for **December 23, 2024.**

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**