

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Regular meeting on March 10, 2025, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Britton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>SHANE BRITTON</b>	<b>COUNTY JUDGE</b>
<b>KIRK CHASTAIN</b>	<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>	<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>DAVID REID</b>	<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>	<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JENNIFER ROBISON</b>	<b>COUNTY AUDITOR</b>
<b>JENNIFER BROUGHTON</b>	<b>COUNTY ATTORNEY (absent)</b>

**II. PRAYER**

**Hunter Shearin, Pastor of Faith Baptist Church, Brownwood, Texas, led the Court in the invocation.**

### **III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

### **IV. MINUTES OF MEETINGS:**

**A. Approval of the agenda minutes from the previous meeting(s) held on 02/24/2025.**

**Commissioner Chastain moved that the minutes of February 24, 2025, Commissioners Court meetings be approved, as presented by County Clerk Sharon Ferguson. Commissioner Reid seconded the motion, and the Court voted unanimously to approve.**

### **V. TREASURER'S AND AUDITOR'S REPORT**

**A. Acceptance of Treasurer's/Auditor's Report.**

**The March 10, 2025, Combined Statement Of Cash Position was presented by the Brown County Treasurer's Office, for filing.**

**(Exhibit #1)**

**The Total Of Funds Under The Care & Custody Of Brown County Treasurer And Auditor's Report for February 2025 was approved after a motion from Commissioner Traweek and a second by Commissioner Kelton. The Court voted 5-0 to approve. An Affidavit, with the Report attached, was signed, and prepared for publication, according to Section 114.026 of the Texas Local Government Code. [\(Exhibit #2\)](#)**

**VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains in effect.**

**VII. EMPLOYEE CHANGES:**

**A. Commissioner Kelton Pct. 2.**

**Commissioner Kelton moved that the Court approve the following personnel change and salary in Precinct #2:**

**Thomas Haggerton/Road Hand/employed  
effective 03-03-2025 [\(Exhibit #3\)](#)**

**Commissioner Chastain seconded the motion, and the Court voted 5-0 to approve.**

**VIII. RESOLUTIONS AND PRESENTATIONS:**

**Racial Profiling Report. Presented by the Sheriff's Department.**

**The Racial Profiling Report was presented by the Sheriff's Department, for filing. [\(Exhibit #4\)](#)**

**The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. ([Exhibit #5](#))**

**IX. PUBLIC HEARINGS:**

**None.**

**X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

- A. Consideration and possible approval of Tyler Technology Contract Amendment to include Vital Statistics. Presented by Sharon Ferguson.**

**After discussion, no action was taken.**

- B. Consideration and possible approval of Resolution opposing the elimination of Countywide Polling. Presented by Elections Administrator Brenda Arp.**

**After discussion with Elections Administrator Brenda Arp, Commissioner Chastain moved that the Court approve a Resolution Opposing Elimination Of Countywide Polling Place Program. Commissioner Reid seconded the motion, and the Court voted 4-0 to approve with Commissioner Kelton abstaining. ([Exhibit #6](#))**

- C. Consideration and possible approval of a Child Care Facilities Tax Exemption for eligible properties within the County. Presented by Shane Britton, County Judge.**

**After discussion, no action was taken.**

**D. Discussion of employee salary at the Texas A&M AGRILIFE Extension Office. Presented by Nick Gonzales, 4-H Agent. Sponsored by Commissioner Larry Traweek.**

**After discussion with Nick Gonzales, 4-H Agent, Commissioner Chastain moved that the Court authorize the Extension Office to advertise for the employment of an Office Manager, for the Extension Office, with a starting salary of \$39,000.00 per year. Commissioner Traweek seconded the motion, and the Court voted 3-2 to approve. Commissioner Kelton and Commissioner Reid voted nay.**

**E. Consideration and possible approval of adopting a new Commissioners Court Schedule for the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. Presented by Shane Britton, County Judge.**

**Commissioner Chastain moved that the Court approve the Commissioner's Court Schedule for 2025. The Commissioners Court will meet on the first and third Monday of each month except for the months of August and September when they will meet every Monday due to Brown County Budget hearings. Commissioner Reid seconded the motion, and the Court voted 5-0 to approve. [\(Exhibit #7\)](#)**

**F. Discussion and possible consideration of new contract with Unifirst. Presented by the Auditors Office.**

**Commissioner Kelton moved that the Court approve a contract, with Unifirst, for a five-year Customer Service Agreement For Precinct Uniforms. Commissioner Traweek seconded the motion, and the Court voted 5-0 to approve. [\(Exhibit #8\)](#)**

## **XI. FINANCIAL**

### **A. Payment of bills.**

**Commissioner Chastain moved that the claims, as presented by Brown County Auditor Jennifer Robison, be paid. Commissioner Traweek seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #9](#))**

## **XI1. ADJOURNMENT**

**Judge Britton adjourned the Brown County Commissioners' Court at 9:58 a.m.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners' Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**

**Submitted on the                      day of                      ,2025.**

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**COUNTY JUDGE**

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**COMMISSIONER, PRECINCT NO. 1**

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**COMMISSIONER, PRECINCT NO. 2**

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**COMMISSIONER, PRECINCT NO. 3**

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**COMMISSIONER, PRECINCT NO. 4**



**I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 10, 2025.**

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**