

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Regular meeting on March 17, 2025, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

I. DECLARE A QUORUM AND CALL MEETING TO ORDER

The meeting is recorded and can be found on the Brown County Texas website.

Judge Britton declared a Quorum and called the meeting to order.

Members of the Court present were:

SHANE BRITTON	COUNTY JUDGE
KIRK CHASTAIN	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
DAVID REID	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JOSIE CONTRERAS	ASSISTANT COUNTY AUDITOR
JENNIFER BROUGHTON	COUNTY ATTORNEY

II. PRAYER

Kelly Crenshaw, Pastor of New Beginnings Church, Brownwood, Texas, led the Court in the invocation.

III. CITIZENS COMMENTS:

All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.

None.

IV. MINUTES OF MEETINGS:

A. Approval of the agenda minutes from the previous meeting(s) held on 03/10/2025.

Commissioner Kelton moved that the minutes of March 10, 2025, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Chastain seconded the motion, and the Court voted unanimously to approve.

V. TREASURER'S AND AUDITOR'S REPORT

A. Acceptance of Treasurer's/Auditor's Report.

The March 17, 2025, Combined Statement Of Cash Position was presented by the Brown County Treasurer's Office, for filing.

[\(Exhibit #1\)](#)

VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.

After discussion, no action was taken. The burn ban remains in effect.

VII. EMPLOYEE CHANGES:

VIII. RESOLUTIONS AND PRESENTATIONS:

A. Pre-Renewal of Brown County Insurance. Presented by Bart Johnson.

Bart Johnson, from Painter and Johnson Associates, presented a mid-year review of Brown County's employee insurance and the value of TAC Health and Employees Benefits Pool membership. No action was taken. ([Exhibit #2](#))

IX. PUBLIC HEARINGS:

None.

X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. Consideration and possible approval of the Commercial Driver's License (CDL) contract. Presented by Commissioner Kirk Chastain.

Commissioner Chastain moved that the Court approve a Brown County Commercial Driver's License Agreement and a form to be used by the Precinct Commissioners and individual employees when obtaining a

Commercial Driver's License. Commissioner Reid seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #3](#))

B. Consideration and possible approval granting the District Attorney's Office the ability to apply for the Victim Liaison Coordinator Grant for the 2025-2026 fiscal year. Presented by Cara Landers, Assistant District Attorney.

After discussion with Assistant District Attorney Cara Landers, Commissioner Kelton moved that the Court approve a Resolution of the Brown County Commissioner's Court for the District Attorney's Office to apply to the Office of the Attorney General for the Texas AG Victim Coordinator and Liaison Grant for Fiscal Year 2026-2027. Commissioner Reid seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #4](#))

C. Consideration and possible approval of 2024 Year Budget Adjustments. Presented by the Auditors Office.

Commissioner Kelton moved that the Court approve the 2024 End Of Year Budget Adjustments presented by Assistant County Auditor Josie Contreras. Commissioner Chastain seconded the motion, and the Court voted 5-0 to approve. ([Exhibit #5](#))

D. Consideration and possible approval of equipment/title transfer of a 1980 semi-trailer tanker from Precinct 1 to Precinct 4. Presented by Commissioner Kirk Chastain.

Commissioner Chastain moved that he be authorized to equipment/title transfer a 1980 semi-trailer tanker from Precinct #1 to Precinct #4. Commissioner Kelton seconded the motion, and the Court voted 5-0 to approve.

E. Consideration and possible approval of an application to install a private line by the City of Brownwood on Corrigan Ave. Presented by Commissioner Kirk Chastain.

Commissioner Chastain moved that an application, made by the City of Brownwood to install a water line within the right-of-way of Corrigan Ave., in Precinct #1, be approved; subject to Brown County specifications for cutting a road. Commissioner Kelton seconded the motion, and the Court voted 5-0 to approve. [\(Exhibit #6\)](#)

XI. FINANCIAL

A. Payment of bills.

Commissioner Chastain moved that the claims, as presented by Brown County Assistant County Auditor Josie Contreras, be paid. Commissioner Kelton seconded the motion, and the Court voted 5-0 to approve. [\(Exhibit #7\)](#)

XI1. ADJOURNMENT

Judge Britton adjourned the Brown County Commissioners' Court at 9:53 A.M.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners' Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

Submitted on the _____ day of _____, 2025.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 17, 2025.

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**