

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Regular meeting on June 2, 2025, at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

I. DECLARE A QUORUM AND CALL MEETING TO ORDER

The meeting is recorded and can be found on the Brown County Texas website.

Judge Britton declared a Quorum and called the meeting to order.

Members of the Court present were:

SHANE BRITTON	COUNTY JUDGE
KIRK CHASTAIN	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON	COMMISSIONER, PRECINCT NO. 2
DAVID REID (absent)	COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK	COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON	COUNTY CLERK
JOSIE CONTRERAS	ASSISTANT COUNTY AUDITOR
JENNIFER BROUGHTON	COUNTY ATTORNEY (absent)

II. PRAYER

George Fluellen, Assistant Minister of Greater Faith Community Church, led the Court in the invocation.

III. CITIZENS COMMENTS:

All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.

None.

IV. MINUTES OF MEETINGS:

A. Approval of the agenda minutes from the previous meeting(s) held on 05/19/2025.

Commissioner Traweek moved that the minutes of May 19, 2025, Commissioners Court meeting be approved, as presented by County Clerk Sharon Ferguson. Commissioner Kelton seconded the motion, and the Court voted unanimously to approve.

V. TREASURER'S AND AUDITOR'S REPORT

A. Acceptance of Treasurer's/Auditor's Report.

The June 2, 2025, Combined Statement Of Cash Position was presented by the Brown County Treasurer's Office, for filing.

(Exhibit #1)

B. 1st Quarter Investment Report for 2025.

Commissioner Kelton moved that the Court approve the Brown County Investment Report for the First Quarter of 2025. Commissioner Chastain seconded the motion, and the Court voted 4-0 to approve.

(Exhibit #2)

VI. BURN BAN: Consider and take appropriate action to reinstate a county-wide burn ban.

After discussion, no action was taken. The burn ban remains lifted.

VII. EMPLOYEE CHANGES:

A. Sheriff's Department.

Commissioner Chastain moved that the Court to authorize the following personnel change and salary at the Sheriff's Department:

Caitlin Hubbard/Patrol Secretary/employed

effective 06-02-2025

Lisa Jowers/Patrol Secretary/discontinued

effective 04-30-2025 (Exhibit #3)

Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.

B. Precinct 1 Commissioner.

Commissioner Chastain moved that the Court approve the following personnel changes and salaries at Precinct #1:

Austin Pittman/Road Hand/employed - \$14.00 per hour

temporary part-time effective 06-10-2025 ([Exhibit #4](#))

Noah Gonzales/Road Hand/employed - \$14.00 per hour

Temporary part-time effective 06-10-2025 ([Exhibit #5](#))

Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve.

VIII. RESOLUTIONS AND PRESENTATIONS:

None.

IX. PUBLIC HEARINGS:

None.

X. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. Discussion and possible approval of an Amendment between Tyler Technology and Brown County for Services regarding the Brown County Clerk Vital Statistics and Recording. Presented by Sharon Ferguson, County Clerk, Sam Goldsmith, Goldsmith Solutions and John Galbraith Tyler Technologies.

After discussion with Brown County Clerk Sharon Ferguson and Sam Goldsmith with Goldsmith Solutions, Commissioner Kelton moved that the Court approves an Amendment (to the original Software As A

Service Agreement signed December 23, 2024) between Brown County and Tyler Technologies, Inc. regarding the County Clerk Records Management (recording) and Vital Statistics. This portion of the original Agreement was inadvertently not included. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #6\)](#) [\(Exhibit #7 IT handout\)](#)

B. Consideration and possible approval of the Brown County Hazard Mitigation Plan. Presented by Shane Britton, County Judge. After discussion, Commissioner Chastain moved that the Court approve the submittal of the Brown County Hazard Mitigation Action Plan to FEMA. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #8\)](#)

C. Application to install a private Line from FM 3021 down Mountain View Lane in the barrow ditch by Brookesmith SUD. Presented by Precinct 4 Commissioner, Larry Traweek. Commissioner Traweek moved that the Court approve an application, made by Brookesmith SUD, to install a buried line within the right-of-way of County Road 5222 FM 3021 down Mt. View Lane, in Precinct #4; subject to Brown County specifications for cutting a road. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #9\)](#)

D. Authorization to accept grant funds through local mental health authority (CFLR) for an evening mental health deputy and a new vehicle. Presented by Vance Hill, Brown County Sheriff.

After discussion with Sheriff Vance Hill, Commissioner Chastain moved that the Court accept grant funds, through CFLR, for an evening mental health deputy and a new vehicle for the Sheriff's Department. Commissioner Traweek seconded the motion, and the Court voted 4-0 to approve.

E. Consideration and possible approval to declare property as dilapidated. Presented by Vance Hill, Brown County Sheriff.

Commissioner Kelton moved that the Court declared dilapidated S.O. property/equipment at the Sheriff's Department as surplus. Commissioner Chastain seconded the motion, and the Court voted 4-0 to approve.

F. Consideration and possible approval to authorize Sheriff to sell dilapidated property to the junk yard. Presented by Vance Hill, Brown County Sheriff.

Commissioner Chastain moved that the Court authorize the Sheriff's Department to dispose of/sell dilapidated S.O. property/equipment that was declared as surplus. Commissioner Kelton seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #10](#))

G. Discussion of bill from Lifeguard Ambulance Service. Presented by Vance Hill, Brown County Sheriff.

After discussion, no action was taken.

H. Discussion of Precinct 2 Constable Position.

After discussion with Justice of the Peace Precinct #1 Mitchell Jacobson, no action was taken.

EXECUTIVE SESSION

Judge Britton Recessed the Regular Session at 10:24 a.m. to convene into Executive Session.

XI. EXECUTIVE SESSION: The Commissioners' Court may convene into a closed executive session in the Commissioners' Courtroom, pursuant to Section 551.071 and 551.0724 of the Texas Government Code and may discuss the following:

Item 1: Discussion of purchase, sale, lease of real property.

Judge Britton recessed the Executive Session at 10:52 a.m. and called the Regular Session back to order. No action was taken on Item #1.

XII. FINANCIAL

A. Payment of bills.

Commissioner Traweek moved that the claims, as presented by Brown County Assistant County Auditor Josie Contreras, be paid. Commissioner Chastain seconded the motion, and the Court voted 5-0 to approve. [\(Exhibit #11\)](#)

XXI. ADJOURNMENT

Judge Britton adjourned the Brown County Commissioners' Court at 10:53 a.m.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners' Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

Submitted on the _____ day of _____, 2025.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 2, 2025.

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**