

**STATE OF TEXAS  
COUNTY OF BROWN**

**The Brown County Commissioners Court convened in a Regular meeting on September 15, 2025, at 9:00 A.M. in the Commissioners' Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.**

**I. DECLARE A QUORUM AND CALL MEETING TO ORDER**

**The meeting is recorded and can be found on the Brown County Texas website.**

**Judge Pro-Tem Kelton declared a Quorum and called the meeting to order.**

**Members of the Court present were:**

<b>SHANE BRITTON</b>	<b>absent</b>	<b>COUNTY JUDGE</b>
<b>KIRK CHASTAIN</b>		<b>COMMISSIONER, PRECINCT NO. 1</b>
<b>JOEL KELTON</b>		<b>COMMISSIONER, PRECINCT NO. 2</b>
<b>DAVID REID</b>		<b>COMMISSIONER, PRECINCT NO. 3</b>
<b>LARRY TRAWEEK</b>		<b>COMMISSIONER, PRECINCT NO. 4</b>

**Also present:**

<b>SHARON FERGUSON</b>	<b>COUNTY CLERK</b>
<b>JENNIFER ROBISON</b>	<b>COUNTY AUDITOR</b>
<b>JENNIFER BROUGHTON</b>	<b>COUNTY ATTORNEY</b>

**II. PRAYER**

**Brian Hall, pastor of Haven Of Hope Church, Brownwood, Texas, led the Court in the invocation.**

**III. CITIZENS COMMENTS:**

**All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.) All Presentations are subject to a (5) minute time limit. Multiple person groups will be limited to one speaker.**

**None.**

**IV. BURN BAN: Consider and take appropriate action in regards to the county-wide burn ban.**

**After discussion, no action was taken. The burn ban remains in effect.**

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**V. EMPLOYEE CHANGES:**

**None.**

**VI. RESOLUTIONS AND PRESENTATIONS:**

**A. Texas Feeding Texans Grant. Presented by Angie Dees, Director Senior Citizens Center.**

**After discussion, with Angie Dees, Director of the Brownwood Senior Citizens Program, Commissioner Traweek moved that the Court adopt a Resolution certifying that the County has made a grant to the City of Brownwood Senior Citizens Center that will allow the County to apply for its share of a grant from the Texas Department of Agriculture to assist with financing a home-delivered meal program that provides meals to home bound persons in the County who are elderly and/or**

have a disability. Commissioner Reid seconded the motion, and the Court voted 4-0 to approve. [\(Exhibit #1\)](#)

**VII. PUBLIC HEARINGS:**

None.

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

- A. Consideration and possible approval of the Treasurer's/Auditor's Report for August 2025. Presented by David Beckett, Deputy Treasurer.**

**The Total Of Funds Under The Care & Custody Of Brown County Treasurer And Auditor's Report For August 2025 was approved after a motion by Commissioner Trawick and a second by Commissioner Chastain. The Court voted 4-0 to approve. An Affidavit, with the Report attached, was signed, and prepared for publication, according to Section 114.026 of the Texas Local Government Code. [\(Exhibit #2\)](#)**

- B. Consideration and possible approval of the District Clerks Preservation and Restoration Record Archival Fee. Presented by Cheryl Jones, District Clerk.**

**After discussion with District Clerk Cheryl Jones, Commissioner Chastain moved that the Court sign an Order approving the District Clerk's Preservation and Restoration Record Archival Fee.**

**Commissioner Reid seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #3](#))**

- C. Consideration and possible approval of accepting a bid for the Brown County Sheriff's Department Inmate Telephone System. Presented by Les Karnes.**

**After discussion with Sheriff department's Captain Les Karnes, Commissioner Chastain moved that the Sheriff Department be authorized to accept a bid from NCIC Correctional Services for the Sheriff Department's Inmate Telephone System. Commissioner Traweck seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #4](#))**

- D. Consideration and possible approval of the Election Judges for the 2025-2027 term. Presented by Brenda Arp, Elections Administrator.**

**No action.**

- E. Consideration and possible approval of the FY 2026 Schedule of Sheriff's Service Fees. Presented by Vance Hill, Brown County Sheriff.**

**After discussion with Sheriff Vance Hill, Commissioner Chastain moved that the Court approve the Fiscal Year Schedule of Sheriff's Service Fees with only one change. The change would be to raise the inmate service fee from \$35.00 per day to \$45.00 per day. Commissioner Traweck seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #5](#))**

**F. Consideration and possible approval of the FY 2026 Schedule of Constable Service Fees. Presented by Vance Hill, Brown County Sheriff.**

**After discussion with Sheriff Vance Hill, Commissioner Chastain moved that the Court approve the Fiscal Year Schedule of Constable Service Fees with no changes. Commissioner Reid seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #6](#))**

**G. Consideration and possible agreement between Lifeguard Ambulance Service and Brown County regarding transfers from Brown County Jail.**

**After discussion with Sheriff Vance Hill, Commissioner Chastain moved that the Court approve an Agreement between LifeGuard Ambulance Service of Texas, LLC and the Brown County Sheriff's Office. Commissioner Reid seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #7](#))**

**The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. ([Exhibit 8](#))**

**H. Consideration and possible approval of the closure or discontinuation of maintenance of CR 130.**

**No action.**

**Judge Pro-Tem Kelton recessed the Regular Session to convene into Executive Session at 9:30 a.m.**

**IX. EXECUTIVE SESSION: The Commissioners' Court may convene into closed executive session in the Commissioners' Courtroom, pursuant to Section 551.071 and 551.0724 of the Texas Government Code and may discuss the following:**

**Section 551.071-Consultation with Attorney**

**Section 551.074-Personnel Matters**

**X. Action as a result of the Executive Session.**

**Court may take any action necessary as a result of the Executive Session.**

**No action was taken.**

**Judge Pro-Tem Kelton recessed the Executive Session to reconvene the Regular Session at 10:15 a.m.**

**XI. FINANCIAL**

**A. Payment of bills.**

**Commissioner Chastain moved that the claims, as presented by Brown County Auditor Jennifer Robison, be paid. Commissioner Reid seconded the motion, and the Court voted 4-0 to approve. ([Exhibit #9](#))**

**XXI. Adjournment**

**Judge Pro-Tem Kelton adjourned the Commissioners Court at  
10:20 a.m.**

**Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners' Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for September 15, 2025.

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**SHARON FERGUSON, County Clerk and Ex-Officio Member  
Clerk of Commissioner's Court, Brown County, Texas**