

**STATE OF TEXAS
COUNTY OF BROWN**

The Brown County Commissioners Court convened in a Special Session on November 23, 2020 at 9:00 A.M. in the Commissioner's Courtroom, at the Brown County Courthouse, 200 South Broadway St., Brownwood, Texas.

1. Declare a Quorum and Call Meeting to Order

Judge Lilly declared a Quorum and called the meeting to order.

Members of the Court present were:

DR. PAUL LILLY		COUNTY JUDGE
GARY WORLEY	absent	COMMISSIONER, PRECINCT NO. 1
JOEL KELTON		COMMISSIONER, PRECINCT NO. 2
WAYNE SHAW		COMMISSIONER, PRECINCT NO. 3
LARRY TRAWEEK		COMMISSIONER, PRECINCT NO. 4

Also present:

SHARON FERGUSON		COUNTY CLERK
JENNIFER ROBISON		COUNTY AUDITOR
SHANE BRITTON	absent	COUNTY ATTORNEY
T'ANNA MCCLURE		COMMISSIONERS EXECUTIVE ADMINISTRATIVE ASSISTANT

2. Prayer

Tom Washburn, pastor of Austin Avenue Church of Christ, in Brownwood, Texas, led the Court in the invocation.

3. Citizens Comments

(All speakers will be required to adhere to the rules of procedure, conduct and decorum adopted by the Court on August 12, 2019. Any disruptive, abusive, obscene, or disrespectful behavior will be terminated immediately.)

There were no citizen comments.

4. Consideration and approval of the minutes from the November 9, 2020 meeting.

No action was taken.

5. Consideration and approval of any Treasurer's/Auditor's Report.

The November 23, 2020 Combined Statement Of Cash Position was presented by County Treasurer Ann Krpoun, for filing. ([Exhibit #1](#))

6. Consideration and approval of payment of any bills needed.

Judge Lilly moved that the claims, as presented by County Auditor Jennifer Robison, be paid. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #2](#))

7. Consideration and approval of all appropriate action regarding the following:

- A. Joel Kelton, Commissioner Pct. 2-Consideration and possible approval of action regarding burn ban.**

After discussion, no action was taken. The burn ban remains in effect.

B. Lisa Dick, Administrator, Brownwood-Brown County Health Department-Update on COVID19 response and County health initiatives (Spon p2).

After an update, from Lisa Dick, Administrator, of the Brownwood-Brown County Health Department, concerning the COVID-19 outbreak, no action was taken.

C. Jennifer Robison, Auditor-Consider all matters incident and related to the issuance and sale of “Brown County, Texas, Tax Notes, Series 2020”, including the adoption of an order authorizing the issuance of such tax notes and approving all other matters incident thereto (Spon CJ).

Commissioner Kelton moved that the Court adopt an Order authorizing the issuance and sale of “Brown County, Texas, Tax Notes, Series 2020” and approving all other matters incident thereto. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve.

[\(Exhibit #3\)](#)

D. Jennifer Robison, Auditor-Consider all matters incident and related to the issuance and sale of “Brown County, Texas, General Obligation Refunding Bonds, Taxable Series 2020A”, including the adoption of an order authorizing the issuance of such bonds and approving all other matters incident thereto (Spon CJ).

Commissioner Kelton moved that the Court adopt an Order authorizing the issuance and sale of “Brown County, Texas, General Obligation Refunding Bonds, Taxable Series 2020A” and approving all other

matters incident thereto. Judge Lilly seconded the motion and the Court voted 4-0 to approve. (see Exhibit #3)

E. Jennifer Robison, Auditor-Consider all matters incident and related to the issuance and sale of “Brown County, Texas, General Obligation Refunding Bonds, Series 2020”, including the adoption of an order authorizing the issuance of such bonds and approving all other matters incident thereto (Spon CJ).

Commissioner Kelton moved that the Court adopt an Order for the issuance and sale of “Brown County, Texas, General Obligation Refunding Bonds, Series 2020” and approving all other matters incident thereto. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. (see Exhibit #3)

F. Vance Hill, Sheriff-Discussion of RFP’s for inmate phone system and possible approval and awarding of contract for the inmate phone system (Spon CJ).

After discussion, with Brown County Jail Captain Les Karnes, Commissioner Kelton moved that the Court authorize the Sheriff’s Department to enter into a four year contract with CTC Company, Inc., (City Tele-Coin Company, Inc.), for the inmate telephone system. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #4](#))

G. Vance Hill, Sheriff-Consideration and possible approval of action regarding employee changes (Spon CJ).

Commissioner Shaw moved that the following personnel salary be approved at the Sheriff's Department:

**Randolph Crosby, II/Jailer/employed
effective 11-16-2020**

**Cody Huseman/Jailer/discontinued
effective 10-06-2020 ([Exhibit #5](#))**

Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.

The Texas Commission On Jail Standards Jail Population Report was presented by the Sheriff's Department, for filing. ([Exhibit #6](#))

H. Matthew Krischke, Director of IT-Consideration and possible action regarding declaring a surplus of equipment to be sold or disposed of (Spon CJ).

Judge Lilly moved that the Court declare, as surplus, equipment from the IT Department, as presented by Brown County Auditor Jennifer Robison. The list of non-working surplus equipment will be destroyed and the list of working surplus equipment will be sold on Govdeals. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #7](#) and [Exhibit #8](#))

- I. Larry Franks, Elections Administrator-Consideration and possible approval of out of state travel for Larry Franks and Brenda Arp for Fiscal year 2021 (Spon CJ).**

Commissioner Shaw moved that the Court authorize Elections Administrator Larry Franks and Assistant Elections Administrator Brenda Arp to travel out of state, for training, for Fiscal Year 2021. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve.

- J. Larry Franks-Approval of Budget Amendment to Fiscal Year 2021 Elections Budget for travel and training. Add additional \$9,000 to cover additional training. Budget will increase from \$7,000 to \$16,000.**

Commissioner Shaw moved that the Court approve to add an additional \$9,000.00, to the Elections Office Budget, for travel and training for Fiscal Year 2021. Commissioner Kelton seconded the motion and the Court voted 4-0 to approve.

- J. Gary Worley, Commissioner Pct. 1-Consideration and possible approval of action regarding employee changes (Spon Pct. 1).**

Commissioner Traweek moved that the Court approve the Temporary hire of Chad Hallum, as a Precinct #1 Road Crew Hand, to be paid \$12.00 per hour, from COVID Funds, beginning November 30, 2020. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. [\(Exhibit #9\)](#)

K. T'Anna McClure, Commissioners Executive Administrative Assistant-Consideration and possible approval of action regarding proposed holiday schedule for the 2021 fiscal year (Spon CJ).

Commissioner Kelton moved that the Court approve the Proposed Brown County Holidays For Calendar Year 2021, as presented by T'Anna McClure, Commissioner Court Executive Administrative Assistant. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #10](#))

L. Ann Krpoun, Treasurer-Consideration and possible action on approval of Brown County Investment Policy (Spon CJ).

After discussion, with Brown County Treasurer Ann Krpoun, Commissioner Kelton moved that the Court adopt a Resolution Of The Commissioners Court, Brown County, Texas Adopting The Investment Policy. The Court acknowledges that an investment policy must be adopted to comply with the Public Funds Investment Act, Government Code 2256, and as required by the Public Funds Investment Act, the Court must approve the investment policy on an annual basis. Commissioner Shaw seconded the motion and the Court voted 4-0 to approve. ([Exhibit #11](#))

M. Judge Lilly, County Judge-Consideration and possible approval of action regarding closing the courthouse for COVID 19 cleaning on November 24th and November 25th (Spon CJ).

No action.

N. Judge Lilly, County Judge-Consideration and possible action on approval of Brown County entering a Funding Agreement with the Brownwood Public Library (Spon CJ).

Commissioner Shaw moved that the Court authorize Judge Lilly to sign a Funding Agreement, with the Brownwood Public Library, for \$30,000.00. Commissioner Traweek seconded the motion and the Court voted 4-0 to approve. ([Exhibit #12](#))

8. Commissioners Comments. (No action can be taken on anything during this information only discussion)

Judge Lilly discussed volunteers needed at the Brown County Health Department. No action was taken.

9. Adjournment.

Judge Lilly adjourned the Brown County Commissioners Court at 9:55 A.M.

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. The Brown County Commissioners Court reserves the right to discuss any above items in executive (closed) session whenever permitted by the Texas Open Meeting Act.

Submitted on the _____ day of _____, 2020.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4



I, Sharon Ferguson, Brown County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for **November 23, 2020.**

**SHARON FERGUSON, County Clerk and Ex-Officio Member
Clerk of Commissioner's Court, Brown County, Texas**